



# KATHERINE WEST HEALTH BOARD

Aboriginal Corporation

## Position Description

Unit 10, 38 First Street, Katherine NT 0851 . PO Box 147, Katherine NT 0851  
Phone (08) 8971 9300 Fax (08) 8971 9340

ABN 23 351 866 925 | ICN 3068

### Health Coaching Clinical Educator

<b>Supervisor</b>	<b>General Manager Health Services</b>
<b>Classification Level</b>	<b>AHP – HCC (depending on qualifications and experience)</b>
<b>Location</b>	<b>Katherine or Darwin with remote travel to all KWHB communities as directed</b>
<b>Position Type</b>	<b>Fulltime</b>
<b>Position in the Organisation</b>	<b>Refer to KWHB Organisational Chart</b>

### Summary of Organisation

Katherine West Health Board (KWHB) provides primary health care and health-related programs to Aboriginal communities over a 162,000 km<sup>2</sup> region in the remote Katherine West region. We are an Aboriginal community-controlled organisation with the key objective of improving health and wellbeing outcomes for all people in our region. KWHB recognises that health and wellbeing is holistic, and we are committed to providing evidence-based programs that support all aspects of health – including spiritual, cultural, emotional and family wellbeing.

Our staff are our strength, and we are committed to providing a safe and supportive working environment where people are encouraged to collaborate, learn and grow. A job at Katherine West is much more than a job, it is a life-changing experience. Working in the remote west region of the Northern Territory will challenge your perceptions, broaden your understanding and shape your future.

We are committed to the recruitment and retention of Aboriginal and Torres Strait Islander staff. Our service delivery is enriched by staff who have an understanding and cultural connection to country and people. Our work is further empowered by the recruitment of Katherine West community members into our organisation. We are committed to developing pathways for community members to work with us as managers, leaders, health professionals, outreach workers and within support roles.

### Summary of Position

Working under the guidance of the General Manager of Health Services and in close partnership with the Health Centre Coordinators, the Health Coaching Clinical Educator (HCCE) provides clinical support, education and training and coordinates professional development for KWHB Aboriginal Health Practitioners (AHP's), Trainee AHP's (TAHP's) and Trainee Health Coaches/Health Coaches to develop their knowledge, skills and confidence to maximise their performance in a multidisciplinary remote primary health care workplace.

The position facilitates clinical placements for AHP's, TAHP's and Health Coaches (including trainees) and will provide on-the-job clinical development support.



## Primary Responsibilities

1. Identify, plan and facilitate the clinical and professional educational learning and development needs of AHP's, TAHP's and Health Coaches (including trainees) in remote locations. This includes facilitating clinical in-services and the provision of support on site.
2. Ensure effective clinical practice is in line with evidence-informed best practice principles and supporting compliance with organisational protocols including CARPA and Clinical Procedures Manuals.
3. Clinically and professionally support all students, new and existing clinicians where appropriate. Provide mentoring as required on an individual basis for AHP's, TAHP's and Health Coaches (including trainees)..
4. Mentor and role model consistent clinical best practice and a positive learning culture in our remote health centres.
5. Support AHP's, TAHP's and Health Coaches (including trainees) specialised cultural knowledge and promote this as an essential consideration for all clinicians working with clients.
6. Maintain and update clinical resources on the KWHB intranet relevant to your clinical role within the organisation.
7. Help foster a positive workplace culture through exemplary practices and team-oriented processes.
8. Other duties within your skill set as directed by your supervisor.

## Mandatory qualifications, professional registration, and other requirements

- A minimum of a Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care Practice or a bachelor's degree in nursing and eligible for registration with the relevant Australian Health Practitioner Regulation Agency and possess a current unrestricted practicing certificate.
- An understanding of Aboriginal cultural values, and commitment to the advancement and self-determination of Aboriginal communities.
- Current NT Working with Children Clearance (Ochre Card), or ability to obtain.
- Current Criminal History Check, or ability to obtain.
- Current COVID-19 immunisation certificate (3 doses required).
- Basic computer skills and proficiency in the Microsoft Office suite.
- Current NT Driver's License, or ability to obtain.
- Ability to travel to remote areas for periods of time by road and light aircraft when required.



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### Selection Criteria

#### Essential:

1. Understanding of the principles of an Aboriginal community control of health services, and an ability to engage with staff and communities in a sensitive and culturally safe manner.
2. Proven broad comprehensive primary health care experience with good understanding of the required clinical skills and competencies needed for AHP's, TAHP's and Health Coaches (including trainees) to work effectively as an autonomous remote practitioner within the broader multidisciplinary health care team.
3. Established ability to communicate effectively, both orally and in writing, to a wide range of stakeholders including holding small group discussions.
4. Previous supervision in clinical education or mentoring with the ability to conduct practice assessments; develop a plan for clinical practice development; implement the plan and evaluate outcomes to inform clinical practice.
5. Demonstrated ability to provide on-the-job supervision, mentoring, teaching and sign-off student/s on placement logbooks.
6. Able to conduct clinical care in the primary health care setting.
7. Demonstrated knowledge and application of adult learning principles with use of approved standards, codes, guidelines, and frameworks to conduct clinical assessments.

#### Desirable:

1. A post-graduate qualification in clinical or adult education and training or Certificate IV in Training and Assessment (TAE40116) from a recognised institution or willingness to obtain.
2. Completed or commitment to complete an accredited Provide First Aid course within 2 months of commencing in the position and yearly CPR only refresher thereafter.
3. Experience in providing direct educational support to Aboriginal learners.
4. Valid Vaccination Accreditation Certificate or willingness to obtain.

### Child Safe Organisation

Katherine West Health Board is a child safe organisation, committed to child safety and wellbeing in accordance with the National Principles for Child Safe Organisations. KWHB is committed to providing an environment that places child safety and wellbeing at the forefront of our service delivery. We are committed to embedding child safety practices throughout our organisation and undertake continuous improvement to prioritise the safety of all children who engage with our organisation, staff and services.



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### Note

All KWHB employees are expected to be familiar with, acknowledge and comply with relevant policy and procedures with particular emphasis on workplace safety, cultural safety and equal employment opportunity which are significant elements of KWHB's core values.

### Approved By

Sinon Cooney

Chief Executive Officer

Date: 04/04/2024