

POSITION DESCRIPTION

Our Values:



Position title:	Team Member Sportsfields
Trim Reference:	ED20/32324
Position code:	2531
Section:	Civic Services - Parks & Open Spaces
Position reports to:	Team Leader Gardens
Band and level:	Band 1 Level 4
Salary grade:	Grade 5
Staff management:	Nil
Budget responsibility:	Nil

Primary function of the role:

The Team Member Sportsfields is responsible for the maintenance and monitoring of Lismore City Council's Sportsfields and in particular the line marking and setting out along with assisting with sporting field maintenance, preparation of turf wickets, mowing and goal post installation/removal and landscape maintenance.

This position is part of a multi-skilled team and is required to be flexible and agile. From time to time, this role may be required to support more than one department as the need arises and provide support across the organisation as directed.

Work Health and Safety:

Undertake works in accordance with all quality, environmental and WHS requirements, completing all appropriate documentation including (but not limited to):

- Active involvement in injury prevention and management, and return to work programs
- Selection and use of appropriate safe work codes and traffic control plans
- Plant prestart check lists
- Site inductions
- Workplace incidents (including injuries, near misses, property damage) are reported to immediate supervisor and relevant incident reporting completed
- Safe work methods are followed in accordance with risk assessments and specific instructions
- Display engagement and positive constructive participation to team WHS discussion.

Person Description

The right person for this role will:

- Be safe
- Be respectful and worthy of respect
- Be reliable, dependable, and flexible
- Be self-motivated, proactive, observant, and aware
- Be an advocate for change and constantly pursuing better ways of doing things
- Be positive, with a 'can do' attitude.
- Work safely and promote a positive culture of safety
- Embody Council's Values and present a positive image of Council to the public

The Team Member Sportsfields:

- Be accountable and responsible for their own actions and decisions in relation to day-to-day activities
- Communicate proactively and respectfully, and work co-operatively with other team members and staff
- Maintain all sporting fields including turf wickets
- Ensure appropriate weeding and fertilising programs are implemented and monitored
- Operate and maintain small and medium plant items (truck and tractor for line marking)
- Undertake line marking activities of sports fields
- Assist in cleaning and litter collection of facilities before and after sporting events
- Mow, spray and generally maintain parks, reserves, road reserves and sports field areas
- Report acts of vandalism, broken or worn facilities
- Co-operation with other team members of the Parks & Recreation domain
- Assisting in other areas of the Parks and Gardens Sections
- Assist Gardens team in landscape maintenance
- Carry out other duties as required by Council
- Act in the role of Leading Hand Sporting Fields as required.

Key responsibilities and performance goals:

	Responsibilities	Accountability
Work Health and Safety	Follow defined work health and safety policies and procedures relating to the work being undertaken in order to ensure own safety and that of the public and others in the workplace.	<ul style="list-style-type: none">• Foster a culture of safety and behaviour based on safety principles.
Service delivery	Provide a level of service which meets the expectations of the community standards and service delivery benchmarks.	<ul style="list-style-type: none">• Align service delivery to meet current tasked schedules and rosters.• Enhance your knowledge base of plants and vegetation.• Know Council's Values• Know how to manage time and can concurrently manage a variety of tasks
Communication and Consultation	Level of written, verbal and interpersonal communication skills to liaise with team, take orders and complete related forms as required. e.g., timesheets, leave forms, maintenance schedules and diary notes.	<ul style="list-style-type: none">• Provide clear concise information.• Communicate and consult with people in a collaborative manner• Actively contribute as part of the Civic Services and wider Council team by supporting others contributing to solutions and working towards a common goal• Care for people and build positive

		relationships with other team members <ul style="list-style-type: none"> • Assist in developing a working environment where honest behaviour, trustworthiness and open communication are encouraged, valued, and promoted. • Provide effective feedback to team members and management
Customer driven service delivery	Provide the high level of service as determined by Coordinator Parks and Open Spaces.	<ul style="list-style-type: none"> • High demand from user groups • Lines need to be precise • Consistently produce high quality and timely outcomes

Entry Level Qualifications: Skills and Experience

Qualifications, certificates and licences

Essential:

- The preferred qualification for this position is Certificate II in Horticulture (or equivalent), together with relevant work experience.
- Verification of Operator Competency for mowers as applicable to this role
- Verification of Operator Competency for line marking equipment as applicable to this role
- Class C Driver's Licence
- Chemical Certificate
- WorkCover Construction Induction Certificate (White Card)

Desirable:

- Certificate III in Horticulture (or equivalent), together with relevant work experience.
- LR Driver's Licence
- RMS Implement a Traffic Control Plan certification

Experience, skills and knowledge

- Experience following safe work methods in accordance with risk assessments and specific instructions and reporting of workplace incidents
- Engage in and display positive constructive participation to team discussions
- Plan and organise allocated work tasks
- Operate and maintain plant and equipment appropriate to the role, e.g., mowers, line marking equipment, brush cutting and spray units
- Ability to undertake pest and weed management through the application of chemicals
- Effective workplace communication and contribution to team planning
- High level written and oral communication skills, including the ability to communicate professionally and effectively with people from all backgrounds.