



Lutheran Community Care

POSITION DESCRIPTION

Job Title:	Support Worker/Case Manager	Service:	Trinity Disability Support Service
Department:	Community Services	Updated:	January 2017
Award:	Social Community Home Care and Disability Services Industry Award 2010 Social and Community Services Employee Level 3		

Purpose of Position

To support and empower clients to live in a residence of their choice while maintaining their quality of life, supporting good practice.

Operating Environment

This position is located on the Gold Coast with the Trinity Disability Support Service (Trinity) of Lutheran Community Care (LCC), a respected not-for-profit organisation providing services in the fields of aged care, disability, family support, youth support and chaplaincy in Queensland.

Trinity Disability Support Service

Trinity supports adults living with an intellectual disability and/or mental illness to live in the least restrictive environment and access the community.

Reporting Relationships

The position reports to the Community Services Manager, and receives guidance from the Coordinator and/or Team Leader.

Key Responsibilities

Within the policies established by LCC and working in collaboration with relevant managers and employees, the occupant of this position will:

- Provide case management, group work and community development interventions to individuals living with a disability in keeping with the guidelines contained in the service agreement and plan;
- Conducting regular planning reviews with service users and ensuring that plans are monitored and progressed;
- Actively develop, in conjunction with the Team Leader, continuous quality improvement systems and participate in providing quality services and supports to individuals living with a disability and their families;
- Maintain an environment that empowers service users and promotes positive behaviours, positive learning, skills development and independence;
- Communicate effectively with relevant stakeholders;
- Complete, maintain and store documentation in a confidential manner.



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Qualifications and Experience

Incumbent will possess tertiary qualifications in human service delivery and/or equivalent experience supporting individuals living with a disability. Possession of a current Australian driver's license and compliance with the *Disability Services Act 2006* screening requirements for non-government services providers are essential.

The incumbent will be required to provide medical information relevant to this position by submitting to a pre-employment medical and be deemed fit by LCC Chief Medical Officer.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organisation.
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