



BOORNDAWAN WILLAM
ABORIGINAL HEALING SERVICE

Position Description

POSITION TITLE:	Men's Group Facilitator		
REPORTS TO:	Men's Services Manager	WORK AREA UNIT:	Men's Services and Program
FULL TIME OR PART TIME:	Fulltime	PRIMARY LOCATION:	Lilydale
DIRECT REPORTS:	Nil	JOB CLASSIFICATION:	SCHCDS 3

ABOUT THE ROLE

The Men's Group Facilitator position is about building capacity and capability through undertaking on the job training and education programs.

The Men's Group Facilitator position will be supporting and working with Men through participation in parenting groups, therapeutic groups, Cultural healing groups, behaviour change groups, camps & individual counselling offered by BWAHS.

The role will also about collaboratively supporting clients to attend to groups and counselling programs and will be involved in the design and facilitation of a range of culturally safe healing group programs with Aboriginal men, adolescents and children who are impacted by or have experienced or are users of family violence.

KEY ACCOUNTABILITIES

- Assist with the intake and assessment for groups and programs.
- Make internal and external referrals where appropriate.
- Identify family violence risks and strategies to support safety and the healing journey.
- Collaborate and consult with program coordinator to reduce identified barriers and support to clients to attend therapeutic groups and programs.
- Engage with clients through in-service and outreach appointments as appropriate.
- Identify opportunities to support strong positive connection between participants and their families, culture, Country and Community to promote healing and recovery.
- Participate in supervision with the Manager Practice and Development.
- Undertake on the job training as required.
- Participate in BWAHS overall development and strategic direction as required.
- Contribute to a positive and culturally safe workspace.
- Maintain records including notes, reports, plans and data within required timelines.
- Ensure that client records are in accordance with BWAHS quality/audit requirements.
- Build capacity to Co-facilitate therapeutic healing programs and behaviour change groups.



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KEY SELECTION CRITERIA

1. A Tafe qualification or experience in a relevant field and a willingness to undertake further training and education qualifications.
2. An understanding of contemporary Aboriginal culture and the history of intergenerational trauma.
3. Experience in group facilitation or mediation.
4. Understanding of the dynamics and impact of family violence in Aboriginal families and across Community.
5. An ability to work sensitively with Aboriginal children, adolescents, women and/or men who are impacted by and/or users of family violence.
6. Understanding of the issues underpinning family violence, and therapeutic interventions in a Aboriginal cultural context.
7. Experience or willingness to undertake training to the in provision of trauma informed, culturally safe therapeutic approaches to support safety and healing from family violence to Aboriginal families, children or young people.
8. Ability to engage families of varying ages, stages and compositions who have multiple and complex needs.
9. Knowledge of services in the EMR and/or a willingness to learn.
10. An understanding of Victorian Aboriginal Family violence strategies and frameworks.
11. Basic computer skills including: Outlook, Word and data reporting applications (such as IRIS/SHIP).
12. Ability to work independently as part of a small team.
13. Willingness to embrace opportunities for professional development where appropriate.

OTHER MANDATORY REQUIREMENTS

- Current Victorian Driver's Licence
- Willingness to obtain a National Police Check and a Working with Children's Check
- Current basic first aid qualification or the willingness to obtain the qualification

KEY ATTRIBUTES FOR ALL EMPLOYEES

- **Commitment to BWAHS Vision, Mission, Values and Principles** – All employees must demonstrate commitment to the organisation's Vision, Mission, Values and Principles throughout employment activities and ensure individual development plans.
- **Self- Assessment and Reflection** – the capacity to recognise own feelings and those of others, for motivating ourselves and managing emotions well in ourselves and our relationships. To be resilient, capable of self-awareness, self-management, self-development, social awareness and



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relationship management, in order to contribute to a more effective and supportive organisational culture.

- **Ethical** – Reflects expected standards of behaviour and/ or Codes of Ethics.
- **Culturally Aware** – values social inclusiveness as a strength and positively utilises diversity.
- **Communication and collaboration** – Works with others to achieve common goals and disseminates information using appropriate media/ language to the right people at the right time.
- **Accountability** – Individual responsibility to deliver services with the relevant legislative and regulatory framework and in accordance with sound professional practice and business/ service management practice.
- **Consumer/ Client focussed** – Prioritises the needs of clients and the aims for the best outcomes for clients.
- **Work Health and Safety**- All employees will perform their duties in accordance with BWAHS Work, Health & Safety policy.
- **Privacy and Confidentiality** - All employees will perform their duties in accordance with BWAHS *Privacy and Confidentiality policy*.