

Position description

Network Operator - Water Operations

Division:	Infrastructure & Engineering Services
Department:	Water Operations
Reports to:	Northern / Central Coordinator - Water Operations
Number of direct reports:	Nil
Location:	As required by manager, within the Water Services Network
Grade:	5
Employment status:	Permanent Full Time
Hours of work:	38
Date approved:	November 2021

Our Mission

"We deliver benefits for our community in a way that adds value and builds trust".

Our Values

Organisational values are a critical component of our organisational culture. Council staff and management have created and adopted the following set of organisational values which help guide our decisions and behaviours.

Wellbeing	We value safety, security, health and happiness
Integrity	We are open, honest, accountable and take pride in all we do
Sustainability	We use efficiencies, innovation and cooperation to achieve sustainable results
Respect	We work together respectfully ensuring inclusion, equality and open communication

Position Overview

This position sits within the Water Operations Department and is responsible for providing skills in the operation, planned and unplanned maintenance of MidCoast Council's water and wastewater systems, in a timely, cost effective and efficient manner to serve the needs of the community.

Key Accountabilities & Duties

- To provide assistance in the continuous operation, planned and unplanned maintenance of Council's water and wastewater networks
- Assist with the collection and containment of product within the systems

- Assist with additions, alterations and renewals of Council's water and sewer assets
- Assist in the operation, control and maintenance of process plants, pumping stations and/or networks
- Respond to public/emergency calls, rectify reticulation restrictions and surcharges and record information
- Be available for on call, call back and after hours' duties
- Assist in the repair of plant, equipment and system components
- Provide relief capabilities across the Water Operations section as required
- Demonstrate commitment to identifying and following MidCoast Council's Values, Policies and Procedures.
- Commitment and adherence to the general responsibilities assigned to the Water Services Divisions Services.
- Work Health & Safety - All Council staff are accountable for ensuring that they fulfil their specific responsibilities, duties and due diligence requirements under the NSW Work, Health & Safety legislation. Staff are also required to adhere to Council's relevant safe work instructions, policies and procedures.
- Equal Employment Opportunity (EEO) - All Council staff are required to adhere to Council's EEO policies and procedures.
- Delegations - All Council staff are required to comply with the financial and operational delegations issued to them as per Council's delegations register.
- Other duties within the employee's skill, competence and training level, as required to meet business needs.

Selection Criteria





1. Demonstrated solid working experience in the water, wastewater or industrial process industry or a relevant trade qualification (a Fitter and Machinist, Plumber or Mechanic) with an interest in the water industry.
2. Knowledge of water and wastewater systems and networks.
3. Knowledge of pumping systems, equipment and pipe laying principles and techniques.
4. Hold or willing to obtain the following:
 - General Construction Induction Card (White Card)
 - First Aid Certificate
 - Confined Spaces Statement of Competency
 - Backhoe Certificate of Competency
 - Forklift Certificate of Competency
 - Excavator Certificate of Competency
 - Bonded asbestos handling certification
 - Working at heights competency
5. Demonstrated ability to develop and maintain constructive relationships and partnerships, both internally and externally, that contribute to the achievement of organisational outcomes.
6. Demonstrated ability to meet the focus capability requirements of this position as defined in the position capabilities.
7. Current MR Drivers Licence.

Position Capabilities

The Local Government Capability Framework describes the core knowledge, skills and abilities expressed as behaviours, which set out clear expectations about performance in local government: “how we do things around here”. It builds on organisational values and creates a common sense of purpose.

The Local Government Capability Framework is available at: <https://www.lgnsw.org.au/capability>.

Below is the full list of capabilities and the level required for this position. The capabilities in bold are the focus capabilities for this position.

Local Government Capability Framework		
Capability Group	Capability Name	Level
 Personal attributes	Manage Self	Intermediate
	Display Resilience and Adaptability	Foundational
	Act with Integrity	Intermediate
	Demonstrate Accountability	Intermediate
 Relationships	Communicate and Engage	Foundational
	Community and Customer Focus	Intermediate
	Work Collaboratively	Adept
	Influence and Negotiate	Foundational
 Results	Plan and Prioritise	Foundational
	Think and Solve Problems	Intermediate
	Create and Innovate	Foundational
	Deliver Results	Foundational
 Resources	Finance	Foundational
	Assets and Tools	Foundational
	Technology and Information	Foundational
	Procurement and Contracts	Foundational

ACKNOWLEDGEMENT

This position description is a broad description of the accountabilities, duties and required capabilities relating to this position. The role and position are dynamic and may evolve and change over time in line with changing strategic and operational requirements. Continuing development, change and improvement of processes, practices, knowledge, skills and behaviours is expected at MidCoast Council.

I have signed below in acknowledgement of reading, understanding and accepting the contents of this document. I accept that, with consultation, my duties may be modified by MidCoast Council from time to time as necessary.

Employee's Name:

Employee's Signature:

Date:

HR USE ONLY

Is a Working with Children Check required for this position?

Yes ☐

No ☒

Is a criminal record check required for this position?

Yes ☐

No ☒