

Position description

Domestic Assistant	
Department:	MidCoast Assist
Location:	Various
Grade:	2
Employment status:	Casual, up to 38 hours per week

Our Purpose

We support individuals to lead the lives they want and stay connected with their community. We deliver quality ageing and disability services across the MidCoast Region.

Our Values

Organisational values are a critical component of our organisational culture. Council staff and management have created and adopted the following set of organisational values which help guide our decisions and behaviours.

Wellbeing: we value safety, security, health and happiness

Integrity: we are open, honest, accountable and take pride in all we do

Sustainability: we use efficiencies, innovation and cooperation to achieve sustainable results

Respect: we work together respectfully ensuring inclusion, equality and open communication

Position Overview

Domestic Assistants are responsible for delivering quality, person-centred domestic assistance services to older people, people with dementia, people with disabilities and their carers.

Key Accountabilities & Duties

- Deliver domestic assistance services in line with care plans, including house cleaning, washing and ironing.
- Observe and monitor client and carer general wellbeing and discuss care needs and changes with the supervisor.
- Maintain client records.
- Adhere to all relevant Council policies and procedures.
- Other duties within the employee's skill, competence and training level, as required to meet business needs.

Essential Criteria

1. A passion for supporting people to achieve their goals and experience in a community or aged care / domestic assistant role, preferably working with older people, people with dementia, people with disabilities and their carers.
2. Sound communication and interpersonal skills.
3. Demonstrated reliability.
4. Willingness and ability to use own comprehensively insured vehicle for work purposes.
5. Current Class C Drivers Licence, First Aid Certificate, Criminal History Check, Working With Children Check (dependent on placement), NDIS Worker Check (dependent on placement) or ability to obtain within a short timeframe.

Acknowledgement

I have read, understand and accept this document.

Employee signature:	Date:
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