



## Clinic Cleaner – Casual Pool Job Description

Area:	All Miwatj Health East Arnhem Region
Job Title:	Clinic Cleaner – Casual Pool
Classification:	AO1 – AO2
Salary:	\$33.89 - \$40.56 per hour + Super depending on experience and skills
Work Type:	Casual
Department:	Galiwin'ku Health Centre
Location:	Barra Ward
Reports to:	Galiwin'ku Health Centre Manager
Direct Reports:	Nil
Employment Conditions:	Miwatj Health Aboriginal Corporation EA 2018

### OUR VALUES

**We Believe. We Invest.**

1. We believe...and we invest
2. We respect...and we trust
3. We contribute...and we learn
4. We stand strong...and we last  
(And we do it **together, always**).

### Primary Objective

To provide cleaning services to the Galiwin'ku Health Clinic Building in accordance with established clinical and health service standards.

### Staffing and budget responsibilities

Nil.

### Reporting Relationships

This position reports to Galiwin'ku Health Centre Manager.

### Key Responsibilities

- Adhere to the daily cleaning schedule published by the Galiwin'ku Health Centre, or other manager where appropriate.
- Store cleaning and associated equipment and products in accordance with accepted WH&S regulation and standards.
- Correctly dispose of clinical waste where appropriate and subject to the relevant policies and procedures.
- Participate in ongoing professional development activities relevant to the responsibilities of this position.
- Other duties as required from time to time and in accordance with the incumbent's skills, qualifications and experience.

### Qualifications/Professional registration/other requirements

N/A.

## Selection Criteria

### Essential minimum requirements

- Effective written and verbal communication skills.
- Ability to speak an Aboriginal language from the region and/or knowledge of traditional kinship systems operating in the region.
- Commitment to practice with sensitivity in a cross-cultural environment.
- Commitment to personal and professional development including the sharing of knowledge, information and skills with work colleagues.
- Commitment to support and participate in change processes and to work within a team environment.
- Computer literacy skills.
- Current Northern Territory drivers licence.
- Excellent organisational skills.
- Ability to work independently or as part of a team.
- Understanding of WH&S standards relevant to the exercise of the position responsibilities, or willingness to acquire understanding.
- Experience working in a remote Aboriginal community.

### Delegation Authority / Other Functions

#### ONLY IF APPLICABLE

Delegations are attached to positions rather than occupants of positions. Delegations are to be exercised within the framework of MHAC policies and guidelines. Tables of delegates and delegations will be accessible on MHAC's internal information systems, together with associated policies.

If a delegate is found to have exercised a delegation improperly, he or she may be subject to discipline and the delegation(s) revoked.

The applicant will be required to hold a current Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history.

### Acceptance of Responsibilities

I have read the requirements and responsibilities outlined in this position description, MHAC Code of Conduct and Employment Terms and Conditions and agree to meet and adhere to these and have my performance monitored and evaluated in relation to my performance in the role as detailed throughout this document.

Name:	(Employee)	(Manager)
Signed:		
Date:		
Created: March 2021	Reviewed: June 2021	Version: <b>V1.1.1</b>
<b>DOCUMENT CONTROLLED – Human Resources Department, FY21-22</b>		