



Registered Nurse, Chronic Disease Job Description

Area:	All Miwatj Health East Arnhem Region
Job Title:	Registered Nurse, Chronic Disease
Classification:	RN4, Years 1 – 3
Salary:	\$110,606 - \$118,826 per annum + Super depending on experience and skills
Work Type:	Full Time
Department:	Clinical Services
Location:	Gapuwiyak
Reports to:	Health Centre Manager – Gapuwiyak
Direct Reports:	Nil
Employment Conditions:	Miwatj Health Aboriginal Corporation EA 2018

OUR VALUES

We Believe. We Invest.

1. We believe...and we invest
2. We respect...and we trust
3. We contribute...and we learn
4. We stand strong...and we last
(And we do it **together, always**).

Primary Objective

- To support, improve, detect and manage chronic disease in the Aboriginal and Torres Straits Islander patients within the Chronic Disease Framework across the region to achieve increase life expectancy.
- This includes supporting and assisting clinics across this region in delivery of chronic disease health care and associated health checks while working towards improving the client's journey towards closing the gaps
- To work within the guidelines of the Association's Mission Statement, Clinic Policy and Procedure Manual and Miwatj Health Policy and Procedures Manual

Staffing and budget responsibilities

Nil

Reporting Relationships

This role reports to the Health Centre Manager, Gapuwiyak

Key Responsibilities

- To work in the Chronic Disease program in association with the Aboriginal Health Practitioners / Community Workers to provide high quality Chronic Disease health management.
- Provide holistic care, support and maintenance in the delivery of the Miwatj Health chronic disease register/recall database.
- Support clinics by working towards completing client lists as generated by managers to ensure KPI's are met.
- Collaboratively and autonomously work within the framework of the Miwatj Health Chronic Disease Program.

- Complete all administrative follow up requirements associated with chronic disease clients.
- Work within the systems designed to ensure consultations are carried out for chronic disease clients as needed.
- Prioritise and actively follow up on chronic disease clients as per the allocated day for this activity.
- Provide advocacy and support for chronic disease self-management.
- Ensure all chronic disease clients have a current GP Management Plan and Team Care Arrangement.
- Actively participate in health promotion, planning and delivery of education, preventative chronic disease activities and community development programs.
- Participate in case conferencing, care planning and “needs for clients” situations.
- Support clients attending specialist clinics as needed.
-
- Deliver health care to outstations/homelands travelling in a charter or road trips.

Organisational

- Work within a multidisciplinary team of Aboriginal Health Practitioners, Aboriginal health workers, trainees, Community Health Workers, medical practitioners, specialists, allied health professionals and external health service providers in order to provide a quality and comprehensive primary health care service to the community.
- Act as a clinical resource and mentor for Aboriginal Health Practitioners, Aboriginal Health Trainees and Aboriginal Community Health Workers.
- Provide health care within the AHPRA professional scope of practice and in accordance with legislative requirements, the CARPA Manual and best practice in a culturally appropriate manner.
- Participate in community based activities including health promotion and education, public health and education and outreach primary health care delivery.
- Ensure timely, precise and accurate documentation of each client episode of health care is entered into the health information system (Communicare) in accordance with Miwatj Health policy and protocol.
- Participate in the 24 hour after hours on call roster.
- Support the clinic in participation and identification of Continuous Quality control.
- Participate in professional development of self, ensuring mandatory educational requirements are attended in calendar time.
- Actively participate in and attend all education activities within the clinic.
- Actively support and participate in ongoing Continuous Quality Improvement activities.
- Follow and practice infection control policies and procedures.
- Adhere to the Miwatj Health WHS management framework and report incidents and injury in accordance with the framework to ensure a safe and secure workplace for clients, visitors and other staff.
- Adhere to the Miwatj Health policies and procedures at all times and conduct yourself as an employee of Miwatj Health accordingly.

Qualifications/Professional registration/other requirements

- Current registration with AHPRA As Registered Nurse
- Experience with or working towards chronic disease program

Selection Criteria

Essential minimum requirements

- Current Registration and annual Practicing Certificate as a Registered Nurse with AHPRA.
- Minimum of 5 years broad nursing experience post registration and 3 years working as a remote area nurse with experience working in a Chronic Disease program.
- Demonstrated knowledge of the principles of Primary Health Care, and program delivery in a Primary Health Care setting.
- Demonstrated understanding and knowledge of social determinants of health issues affecting Aboriginal people.
- Demonstrated ability to interact effectively with people from a diverse culture, where English is not their first language.
- Demonstrated ability and experience working autonomously and collaboratively within a multidisciplinary team.
- Demonstrated ability to work independently with experience in participating in emergency after hours call services.
- Demonstrated excellent and effective communication and computer skills.
- Demonstrated commitment and understanding of the Continuous Quality Improvement processes, infection control and WHS principles.
- Demonstrated commitment to professional development and best practice.
- Capacity to reside in remote communities.
- Ability to operate a 4x4 wheel drive vehicle.
- Current About Giving Vaccines certificate (AGV).
- Remote Emergency Care certificate (REC).
- Remote Maternity Care Certificate (MEC)
- Current manual drivers' licence.

Desirable

- Knowledge of Yolngu culture and Yolngu language skills.
- Completed or working towards post graduate qualifications in a relevant field.
- Pharmacotherapeutics certificate.
- Use of Communicare.
- Advanced Life Support certificate (ALS)

Delegation Authority / Other Functions

ONLY IF APPLICABLE

Delegations are attached to positions rather than occupants of positions. Delegations are to be exercised within the framework of MHAC policies and guidelines. Tables of delegates and delegations will be accessible on MHAC's internal information systems, together with associated policies.

If a delegate is found to have exercised a delegation improperly, he or she may be subject to discipline and the delegation(s) revoked.

The applicant will be required to hold a current Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history.

Acceptance of Responsibilities

I have read the requirements and responsibilities outlined in this position description, MHAC Code of Conduct and Employment Terms and Conditions and agree to meet and adhere to these and have my

performance monitored and evaluated in relation to my performance in the role as detailed throughout this document.

Name:	(Employee)	(Manager)
Signed:		
Date:		
Created: October 2021	Reviewed:	Version: V1.1.0
DOCUMENT CONTROLLED – Human Resources Department, FY21-22		