

Our organisation values Courage, Accountability, Safety, Teamwork, and Honesty in all we do

POSITION DESCRIPTION

Position title:	Labourer – Parks & Open Space
Position Number:	722
Department and Section:	Infrastructure, Public Spaces
Band/Level:	Local Government (State) Award : Band 1 Level 2 Grade 2 Step 1: \$970.20 to Step 5: \$1,079.85 (Dependent on qualifications and experience).
Reports to:	Superintendent, Ganger
Direct reports:	Nil
Indirect reports:	Nil
Basis of Employment:	Permanent Full-Time 38 hours per week
Location:	Moree
Additional Benefits:	Superannuation Guarantee Ability to Salary Sacrifice PPE Provided Rostered Day Off

OBLIGATIONS TO THE ORGANISATION

Moree Plains Shire is a strong, robust community that provides a relaxed, healthy, and harmonious lifestyle with an economy that supports the local region and preserves the important environmental qualities of our area. Moree Plains Shire Council are committed to playing our role to help build the community we want for our future and leading the way in fostering a healthy, positive, and well-resourced community.



POSITION OBJECTIVE

- Provide safe and reliable access to Moree Plains Shire Open Spaces network Main Street and surrounds to satisfy the economic and social needs of the community.
- Maintain and present the Moree Plains Shire, Main Street and surrounds in a safe and aesthetically pleasing condition.
- Provide a neat and tidy image and promote Moree Plains Shire Council in a positive manner.

ABOUT YOU

You will need to be able to work effectively in a team environment and practice positive communication as well as be committed to Work, Health and Safety principles and applying these in all aspects of your daily work duties. A commitment to providing a high quality of works and demonstrating this consistently is also an essential requirement of this position.

KEY DUTIES AND RESPONSIBILITIES

Shall include but not be limited to:

- Ensure that Moree Plains Shire Open Spaces network (inclusive of but not limited to parks, gardens, Main Street, sports fields, villages and town entrances) are maintained in a neat and tidy manner and jobs completed on time.
- Ensure that work tasks are conducted with minimal disruption to the community.
- Ensure all labouring duties are carried out efficiently and punctually as directed by the supervisor.
- Willingness to work a roster which may involve weekend, early morning and late evening shifts and public holidays.
- The safe performance of work at heights and in confined spaces.
- Ability to work unsupervised effectively and efficiently.
- Spraying of chemicals to assist in weed eradication and following appropriate Safe Work Method Statement and PPE requirements.
- Undertake maintenance and project works on areas such as the Gateway and other common areas as directed.
- The ability to ensure that all environmental and safety measures are in place and operational.
- Participate in and promote a positive public image of the Infrastructure Department.
- Ensure all plant is operated in a safe manner as per Council's safety procedures.
- Ensure all maintenance duties are carried out efficiently and effectively.
- Meet productivity targets and production deadlines.

- Liaise with and provide accurate and timely information to the Ganger regarding progress with the work and other day to day issues of importance.
- Motivate and encourage innovation within the workplace and implement improvements to the way work is carried out.
- Participate in and promote a positive public image of the Moree Community and Moree Plains Shire Council.
- Undertake ongoing training to improve technical and professional skills as identified in the Training Plan and as required.
- Employees are responsible for ensuring their work practices meet and adhere to all safety programs, policies and procedures developed to meet the intent of this policy.
- To operate plant in a manner that ensures compliance with the provisions of the Work Health & Safety Act 2011, the Environmental Protection Act and the Transport for NSW (TfNSW) standards.
- Cooperate with Council to assist the organisation comply with the obligations under the Workplace Health & Safety Act and the Workplace Injury Management and Workers Compensation Act 1998.
- Comply with Council's Code of Conduct, WHS and EEO policies and procedures.
- From time to time, undertake other duties as directed by the Ganger or Superintendent.

PLEASE NOTE:

Physical ability to operate plant for long periods over the course of the working day is an inherent requirement of this position. Operation of plant includes the ability to enter and exit the plant safely and withstand vibration and jarring which may occur on uneven surfaces. Other manual tasks are required including bending and working at low levels, lifting above 15kg, handling unstable and awkward loads, working above shoulder height, push and pull objects such as wheelbarrows, standing for up to 3 hours at a time, walking on uneven surfaces, working outdoor and operating tools and small plant such as mowers, jack hammers, moving in and out of plant such as trucks.

(Note: A job matched pre-employment health screening will follow interviews to ensure MPSC does not place your health and safety at risk if you are offered this position).

ESSENTIAL CRITERIA

- Horticultural knowledge or experience, together with experience in the installation and maintenance of irrigation systems.
- Relevant work experience in a labouring environment or certificate of completion for structured training program in work related area.
- Demonstrated ability to problem solve, prioritise and meet production deadlines within an environment with minimal supervision and work within a team.
- Demonstrated effective communication skills with the ability to understand written and verbal instructions.
- Willingness to work a rotating roster which involves weekend, early morning and late evening shifts and public holidays.

Literacy, Numeracy, and Record Keeping:

- Sound literacy and numeracy skills with the ability to keep accurate records including, timesheets, daily running sheets & fuel usage records.

Tickets and Licences:

- General Construction Induction card.
- Current NSW Provisional or Class C Driver's Licence (Manual).

COMMON CRITERIA

- Demonstrated commitment to reconciliation, and to working constructively and respectfully with Aboriginal and Torres Strait Islander individuals and communities.
- Demonstrated commitment to inclusive work practices and respect for all people.
- Must be willing to commit to further training and development as required.
- Have a Unique Student Identifier code prior to commencement.
- Ability to complete Moree Plains Shire Council's Workplace Health and Safety and COVID-19 Induction modules online prior to commencement.
- Complete pre-employment health screening .
- Ability to provide evidence of working rights in Australia.
- Successful completion of all induction and probationary reviews within 3 months of commencement.
- Employees may be required to participate in the on-call roster, weekend work, reasonable overtime, and disaster and emergency situations when required.
- All staff must comply with NSW Office of Children's Guardian child safe standards.

DESIRABLE CRITERIA

- Certificate III in Horticulture.
- Hold a current Class LR Driver's Licence or MR Driver's Licence
- Chemical User's Certificate.

ACCEPTANCE

I, _____ confirm I have read and understood the Position Description. As the incumbent of this position, I agree to work in accordance with the requirements of the position and will abide by Moree Plains Shire Council's policies and procedures. I understand this Position Description is designed to guide the responsibilities and activities to be undertaken in this position and is not intended to be an exhaustive list. I acknowledge that the organisation, in response to changing priorities, may vary tasks and responsibilities from time to time.

Signature:

Date: