

JOB DESCRIPTION

Job Title:	Head of Aboriginal Heritage
Terms:	Full time, four-year contract
Package:	\$125,000-\$140,000 salary pa + 10% super
Location:	Museum and Art Gallery of the Northern Territory, Darwin
Reports to:	Director
Supervises:	Aboriginal Heritage Officers, Strehlow Archivists
Closing date:	Monday 27 June 2022

How to apply:

1. Provide a cover letter addressing the Selection Criteria (no more than four A4 pages);
2. Provide your CV including three referee contacts (referees will not be contacted without prior consent); and
3. Submit applications via email to careers@magnt.net.au by the closing date.

The Museum and Art Gallery of the Northern Territory (MAGNT) is the Northern Territory's premier cultural and scientific institution. It offers a dynamic and diverse arts, science and cultural program to more than 300,000 visitors each year.

We are a museum and gallery known for our collections and expertise in Aboriginal cultures, natural sciences, histories and arts across Northern and Central Australia and our neighbours to the north.

We connect people to the stories of the Northern Territory. Our collection drives curiosity, exploration and partnerships. Our physical spaces are destinations loved by locals and a must-see for Territory visitors. Our digital connectivity expands the reach of our collection. Our guests tell their friends about their distinctive Territorian experience.

MAGNT has seven venues: MAGNT Darwin, the Defence of Darwin Experience, Fannie Bay Gaol, Lyons Cottage, the Museum of Central Australia (incorporating the Strehlow Research Centre), Megafauna Central and the Alcoota fossil site. A new Art Gallery opening in Darwin's CBD in 2024/25 will add an eighth MAGNT site.

Primary Objective

Working closely with other senior staff create and implement strategies that guide Aboriginal engagement, employment, governance and cultural awareness and respect across MAGNT. Oversee the work being undertaken with senior men and women, elders and family groups to clarify aspirations and procedures for repatriation, as well as storing, caring for and accessing objects relating to their cultural heritage. Oversee the curation of exhibitions and public programs from the Aboriginal heritage collections and the broader collection that tell publicly accessible Aboriginal stories while giving agency to the communities from which these collections derive.

Key Responsibilities

1. Provide strategic policy, planning, advice and reporting to the MAGNT Board, SRC Board, MAGNT's Aboriginal Advisory Body and the Executive to ensure that MAGNT demonstrates museum best

practice in the work we do with Aboriginal communities, aligning with *First Peoples: a roadmap for enhancing Indigenous engagement in museums and galleries*.

2. Ensure the development, management and research of MAGNT's Aboriginal Heritage collections are done in a culturally sensitive way, and where appropriate are integrated into MAGNT's exhibitions, public programs, fundraising and communications.
3. Formalise and strengthen professional networks and partnerships, including research partnerships, with community groups and Aboriginal, education, environmental and scientific organisations.
4. Seek revenue sources for Aboriginal Heritage projects and work closely with MAGNT's Head of Engagement to strengthen relationships with Government (Commonwealth and Territory), industry, benefactors and sponsors.
5. Lead and manage a high-performing Aboriginal Heritage team in the delivery of its functions and services through scheduling and prioritising work; monitoring and reviewing processes; providing performance feedback and staff learning and development opportunities; and ensuring that deadlines and budget commitments are met.
6. Ensure MAGNT's repatriation activities are properly planned for the future, incorporating the aspirations of Aboriginal peoples, and are undertaken in a culturally safe manner following best practice.
7. Identify engagement priorities that are appropriate for an institution of MAGNT's size, geographic location and collecting strengths; develop strategies for their implementation and resourcing.
8. Work closely with the Exhibitions and Visitor Experience teams to ensure the highest quality exhibitions, digital engagement and programs are incorporated into MAGNT's public offering.
9. Maintain and promote EEO, cultural diversity, WH&S and ethical principles and practices.

Selection Criteria

1. Appropriate tertiary qualifications with experience working with Aboriginal communities on Country.
2. Knowledge of the role of collections in advancing reconciliation, engagement and strengthening culture.
3. Experience in the implementation of strategic plans, the development and implementation of business plans and work plans.
4. Knowledge and experience in securing grants and building partnerships with other institutions and industry.
5. Willingness to work on the repatriation of secret / sacred material and Ancestral Human Remains.
6. Experience in conceiving and delivering innovative audience focussed public engagement activities.
7. Leadership and people management skills, including mentoring, coaching and performance management of multi-disciplinary teams.
8. Excellent interpersonal, persuasive, and oral and written communication skills with the ability to achieve buy-in from colleagues and to negotiate, advise and counsel to achieve agreed outcomes.
9. Competent understanding of Work Health and Safety (WHS) practises, Antidiscrimination and equal employment opportunity

10. High level analytical and planning skills as well as demonstrated experience in the use of project management methodology and the capacity to manage competing priorities.

Additional:

1. Preferential consideration will be given to Aboriginal and Torres Strait Islander applicants who meet the essential selection criteria.
2. MAGNT is an Equal Opportunity Employer and values diversity in the workplace.
3. This job requires some weekend and out of hours work, including participation in a duty manager roster.
4. This role statement is intended to provide an overall view of the role but in addition to this document, the specifics of the role will be described in business work plans.
5. MAGNT promotes flexible ways of working including part time. Applicants are encouraged to discuss the flexible working arrangements for this role.
6. Applicants must have full Australian work rights.
7. A valid Australian Drivers licence is required.
8. An Orche Card or equivalent working with children card is a requirement of the position.
9. Current Australian National Police Check is required prior to commencing the position.

Further Information

1. For further information please visit our website at www.magnt.net.au
2. Contact Marcus Schutenko on 08 8999 8220 or via email at marcus.schutenko@magnt.net.au