
Stella Young Memorial Artist in Residence



Position description (Fixed Term 6 month Tenure)

April 2022







Northern Grampians Shire Council
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CONTACT US

-  ngshire@ngshire.vic.gov.au
-  www.ngshire.vic.gov.au
-  (03) 5358 8700
-  PO Box 580 Stawell VIC 3380

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Position description

Position title	Stella Young Artist in Residence
Classification	Band 6
Directorate	Office of the CEO
Department	Economic and Community Futures

Our organisation

Northern Grampians Shire Council values community spirit, innovation, and collaboration. We have implemented a flexible approach to working arrangements and locations that operates on the Microsoft Platform and, where possible, we are upgrading our systems to be cloud-based. This improves efficiency and equips our employees to undertake their roles effectively and efficiently whether they are working in the office or in other locations.

Position objectives

Stella Young was a comedian, journalist, activist and disability advocate. Stella was strong, fierce, honest and unapologetic. Stella was born in Stawell, Victoria in 1982 and died unexpectedly on 6 December 2014 at the age of 32.

The successful applicant will deliver a statue of Stella Young in her hometown of Stawell to celebrate, commemorate and remember her. It will aim to continue her legacy to challenge and educate society and its perception of disability, and to strive for "a world where disability is not the exception, but the norm".

Stella Young studied Journalism at Deakin University. She was a member of the Victorian Disability Advisory Council, the Youth Disability Advocacy Service and Women with Disabilities Victoria. She hosted 'No Limits' between 2003 and 2010, which won Human Rights Commissioner Award in television and gave people with disabilities a voice in the media and creative control over their representation. She was also an editor of Ramp Up at the ABC, an online portal and discussion platform for disabled people, delivered a TEDxSydney talk titled "I'm not your inspiration, thank you very much", and won 'Best Newcomer' for her solo debut at the Melbourne International Comedy Festival in 2014.

The successful applicant will either have lived experience of disability or will work alongside people with lived experience of disability to realise the artwork.

Key responsibility areas

- Consult on the design of a statue of Stella Young with key stakeholders.
- Engage with local people with a lived experience of disability to realise the work and ensure project objectives are met.
- Produce an artwork that is tactile, accessible and contemporary (eg. braille plaque, height accessible for wheelchair users etc)
- Support the Project Manager to undertake detailed project planning, including a budget breakdown.
- Perform, as directed, other duties that are within the limits of the incumbent's skill, competence and training which are related to the grant/project outcomes.

Corporate responsibilities

All staff will:

- Ensure that Council's Code of Conduct is always adhered to.
- Adhere to Council's OH&S, equal opportunity and risk management policies, procedures and work practices as well as act in accordance with the Charter of Human Rights.
- Ensure that information about the activities and direction of the role are communicated to managers and staff within the organisation.
- Ensure all organisational reporting, Council and management meeting requirements are completed accurately and on time.
- Ensure Council's document management and customer-tracking systems are utilised and correspondence is actioned within required time frames.

Organisational relationship

Reports to	Manager Economic and Community Futures
Manages	Nil
External relationships	Various community and special interest groups.
Internal relationships	All Councillors, Executive and all members of staff

Accountability and extent of authority

- This position has the responsibility for resource management. The freedom to act is governed by clear objectives and/or budgets, frequent prior consultation with more senior staff and a regular reporting mechanism to ensure adherence to plans.
- This position has the responsibility for providing direct support and assistance to more senior employees, the freedom to act is not limited simply by standards and procedures, and the quality of decisions and actions taken will often have an impact upon the performance of the employees being supported.

Judgement and decision making

- The objectives of the work are usually well defined but the particular method, technology, process or equipment to be used must be selected from a range of available agreed alternatives.
- The work may involve solving problems, using procedures and guidelines and the application of professional or technical knowledge, or knowledge acquired through relevant experience.
- Problems are occasionally of a complex or technical nature with solutions not related to previously encountered situations and some creativity and originality is required.
- Guidance and advice would usually be available within the time required to make a choice.

Specialist skills and knowledge

- An understanding of the relevant technology, procedures and processes used to achieve the outlined project.
- Requires an understanding of the role and function of the senior employees to whom they provide support, an understanding of the long-term goals of the unit in which they work, and an appreciation of the goals of the wider organisation.
- An understanding of the function of the position within its organisational context, including relevant policies, regulations and precedents.

Management skills

- Requires skills in managing time, setting priorities and planning and organising one's own work and in appropriate circumstances that of other employees so as to achieve specific and set objectives in the most efficient way possible within the resources available and within a set timetable.

Interpersonal skills

- Ability to gain co-operation and assistance from clients, members of the public and other employees in the administration of well-defined activities and in the supervision of other employees where appropriate.
- Ability to write reports in their field of expertise and/or to prepare external correspondence

Qualifications and experience

- Skills and knowledge needed for this position are beyond those normally acquired through completion of tertiary education alone.
- Skills and knowledge may be acquired through completion of a degree or diploma course and/or relevant work experience or through lesser formal qualifications with relevant work skills, or through relevant experience and work skills commensurate with the requirements of this position.

Selection criteria

- Proven ability to design and deliver high quality sculptural art works, that are tactile, accessible, and contemporary using the artist's own tools and equipment.
- A capacity to engage and collaborate on community artistic projects, in particular an ability to collaborate with people who have lived experience of disability.
- Excellent interpersonal skills and an advanced ability to undertake community stakeholder engagement.

Conditions of employment

Conditions of employment are in accordance with the *Northern Grampians Shire Council Enterprise Agreement Number 9 – 2021* and Northern Grampians Shire Council policies and procedures.

Qualifying period - All Council appointments are subject to a minimum period of employment ("qualifying period") of six months.

Driving licence – The incumbent must hold a current driver's licence which allows them to drive within Victoria.

Medical examination - All appointments are required to undertake a satisfactory pre-employment medical examination at Council's expense.

COVID-19 Vaccination – All Council appointments must provide evidence of their vaccination status to meet mandated vaccination requirements.

Working with Children Check - The incumbent must hold a current Working with Children Check.

Police Check - All appointments are subject to a satisfactory National Police Record Check.

Workcover arrangements - As a condition of appointment to this position, the appointee must disclose pre-existing illnesses or injuries prior to employment and may be required to undertake a medical examination with a Registered Medical Doctor; failure to do this may remove the appointee's entitlement to any future Workcover compensation.

Document review

Date Approved/reviewed	April 2022
Prepared by	Manager People and Culture
Approved by	Chief Executive Officer

Employee Signature

[acceptance_status]	[acceptance_date]
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[candidate_name]	