



POSITION DESCRIPTION

ENVIRONMENTAL MAINTENANCE CREW CERT III TRAINEESHIP



**Gladstone Ports
Corporation**

Growth, prosperity, community.

POSITION DESCRIPTION

ENVIRONMENTAL MAINTENANCE CREW CERT III TRAINEESHIP

Position Number	1165, 1558, 1559, 1560, 1160 & 1555
Position Status	Temporary Full Time
Position Supervisor	Operations Auxiliary Services Superintendent (2217)
Department	Operations
Job Level of Work	I

Job Purpose Statement

The Environmental Maintenance Crew is based at RGTCT and are responsible for site clean-up duties in line with the Terminals environmental compliance, including tunnels, belts, drains, transfer houses and the berths. The role will include machinery operation, inspections, trouble shooting, shipping movements, with a focus on general labouring work to support its safe and efficient operation.

Completion of the relevant training package enables capability to provide operator expertise within the range of machinery utilised.

Job Accountabilities

- Undertake machinery operation in accordance with license/ticket/certifications
 - To support the efficient operation of all GPC infrastructure and equipment
 - Known routines, methods and procedures which require the exercise of discretion and judgement.
- Assist in the identification of potential repairs and maintenance through visual checks whilst conducting clean up and wash downs on fixed plant and mobile equipment.
- Undertake safe work practices and promptly address any safety issues for hazard minimisation and injury prevention.
- Comply with GPC's environmental control policies/procedures and promptly address environmental issues to minimise harm.
- Undertake work in accordance with the work schedule, prioritising against established plans and strategies.
 - Prioritise work to ensure quality job completion within identified timeframes
 - Identify potential cost saving measures and more effective utilisation of time and resources.
- Comply with all the Health, Safety and Environment management system requirements;
- Comply with GPC's Code of Conduct and lead by example GPC's values and guiding principles:

Growth, Prosperity, Community

Our values represent the essence of our organisation. They are deeply held convictions, priorities, and underlying assumptions that influence our attitudes, behaviours and shared beliefs – why we are here, what we stand for and what we will strive for “together”.
- Comply with GPC's policies, standards and procedures in the workplace.

Decision Making Authority

As in accordance with company policy/systems:

- Ability to access necessary information, obtain resources and use of facilities or equipment needed to carry out the work of this role.

Job Challenges & Impacts

- To develop effective communication networks and techniques to provide information to relevant stakeholders
- Ability to adapt to changing work plans
- Establish and maintain effective working relationships within GPC departments
- Operate effectively in an environment where there are conflicting demands on resources
- Complete work in an efficient and timely fashion and to the desired specifications

Key Relationships

Internal

- Skills Trainers
 - Participate in scheduled training and assessments
- GPC Operators
- Production Supervisors
 - Discuss progress of projects/assigned tasks
 - To establish project scope, timing and standards
 - Two-way regular communication to receive/share information and report on project/goal status and contingency plans and to be provided with direction, development and performance management
- Other GPC Departments
 - Discuss progress of projects/assigned tasks

External

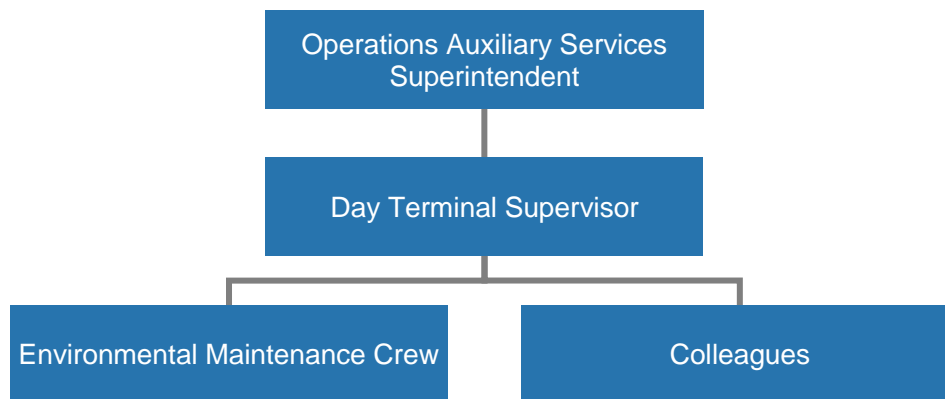
- Registered Training Organisation Trainers and Assessors

Level of Supervision

Direction is provided on the tasks to be undertaken. Guidance on the approach to standard circumstances is provided in procedures, guidance on the approach to non-standard circumstances is provided by a supervisor. Checking is selective rather than constant, based on level of training and competencies gained.



Organisation Chart



Formal Qualifications

- Mandatory C class drivers licence (Manual Transmission)
- Ability to maintain a Maritime Security Identification Card (MSIC)

Selection Criteria

Candidates, please provide detailed examples of how you exhibit the experience, knowledge, and skills required for the position when preparing responses to the selection criteria. Please refer to our Job Applicant Guide for instructions on how to respond to the selection criteria.

Competency	Description
1. Aptitude Machinery Work	<ul style="list-style-type: none"> Knowledge and understanding of basic equipment pertaining to the machinery operators; Knowledge and understanding of basic hand tools pertaining to the labouring; Meet age restrictions for high risk tickets (minimum of 18 years old with a 'C' Class Manual Drivers Licence).
2. Safety Awareness	<ul style="list-style-type: none"> Knowledge, understanding and ability to apply relevant safety principles and legislation; Reports on safety incidents, identifies hazards and proactively seeks resolution; Ability to work flexible hours and adapt lifestyle accordingly; Follow direction and implement safety controls in line with policy and procedures required for the works being undertaken.
3. Safety	<ul style="list-style-type: none"> Ability to proactively promote, influence and engage in a positive safety culture.
4. Communication	<ul style="list-style-type: none"> Demonstrated interpersonal, verbal and written skills including the ability to liaise and create positive relationships inside and outside GPC.
5. Modelling GPC Values & Guiding Principles	<ul style="list-style-type: none"> Our values of Growth, Prosperity and Community underpin our behaviours in pursuit of becoming the most respected Port in the nation. Willingness to understand, demonstrate and encourage the values and behaviours of GPC.