

POSITION DESCRIPTION

Position:	Production Team Member
Department:	Production
Reports to:	Warehouse Supervisor
Direct Reports:	NIL
Our Vision:	
<i>“To be an Australian family business sourcing and marketing high quality fresh produce”.</i>	
We value:	
Teamwork: We consider everyone at Pacific Blue Produce as our extended family and every member of our team is important. We share ideas and solve problems collaboratively.	
Leadership: We lead ourselves and we lead others to deliver our vision.	
Passion: We are passionate about Pacific Blue Produce and we are dedicated to sourcing and marketing high quality, fresh produce, in partnership with our suppliers.	
Reliability: We can be relied upon to do what we say we will do and what we need to do.	
Ethics: We have the highest ethical standards and value honesty, responsibility and accountability in all we do.	
Position Purpose:	
The Production Team Member is responsible for completing Production tasks to achieve the relevant KPIs and quality requirements.	
Key Result Area:	Specific Tasks:
Production Operations	<ul style="list-style-type: none"> • Pick fruit to meet KPIs and quality requirements • Pack fruit to meet KPIs and quality requirements • Operate Packing machinery as required and directed • Meet quality standards set by business • Follow all production hygiene protocols • Other tasks as required
Administration	<ul style="list-style-type: none"> • Notify Warehouse Supervisor of maintenance issues • Scan activities correctly and document as required correctly
Health & Safety	<ul style="list-style-type: none"> • Report near misses and potential hazards • Report all incidents involving injury to Warehouse Supervisor • Be an advocate for OH&S compliance • Adhere to all Health & Safety policies and procedures
Person Specification:	
Mandatory Qualifications / Skills:	<ul style="list-style-type: none"> • Good level of fitness with the ability to undertake physical and repetitive work
Desirable Qualifications / Skills:	<ul style="list-style-type: none"> • Previous horticulture experience
Personal Attributes:	<ul style="list-style-type: none"> • Motivation & Initiative • Safety Awareness • High attention to detail • Quality orientation • Able to follow instructions • Team player
Physical Specification:	
Physical Demands of role:	<ul style="list-style-type: none"> • Packing in a Refrigerated environment – 12 to 15 degrees • Constant standing and walking

Position Number: 005	Revision Date: 11 January 2018
Position Name: Production Team Member	Reviewed by: J.Madden



POSITION DESCRIPTION

	<ul style="list-style-type: none">• Ability to distinguish between red and green• Frequent and repetitive bending, squatting, neck movement, reaching above shoulder, pushing/pulling• Frequent lifting of various weights and volumes• Continuous gripping action
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The above statements are intended to describe the general nature and level of the work being performed by people assigned to this position. This is not an exhaustive list of all duties and responsibilities. Flavorite management reserves the right to amend and change responsibilities to meet business and organisational needs as necessary.

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