



Manager Public Works
Cloncurry Shire Council

peak services
Recruitment

Cloncurry Shire Council

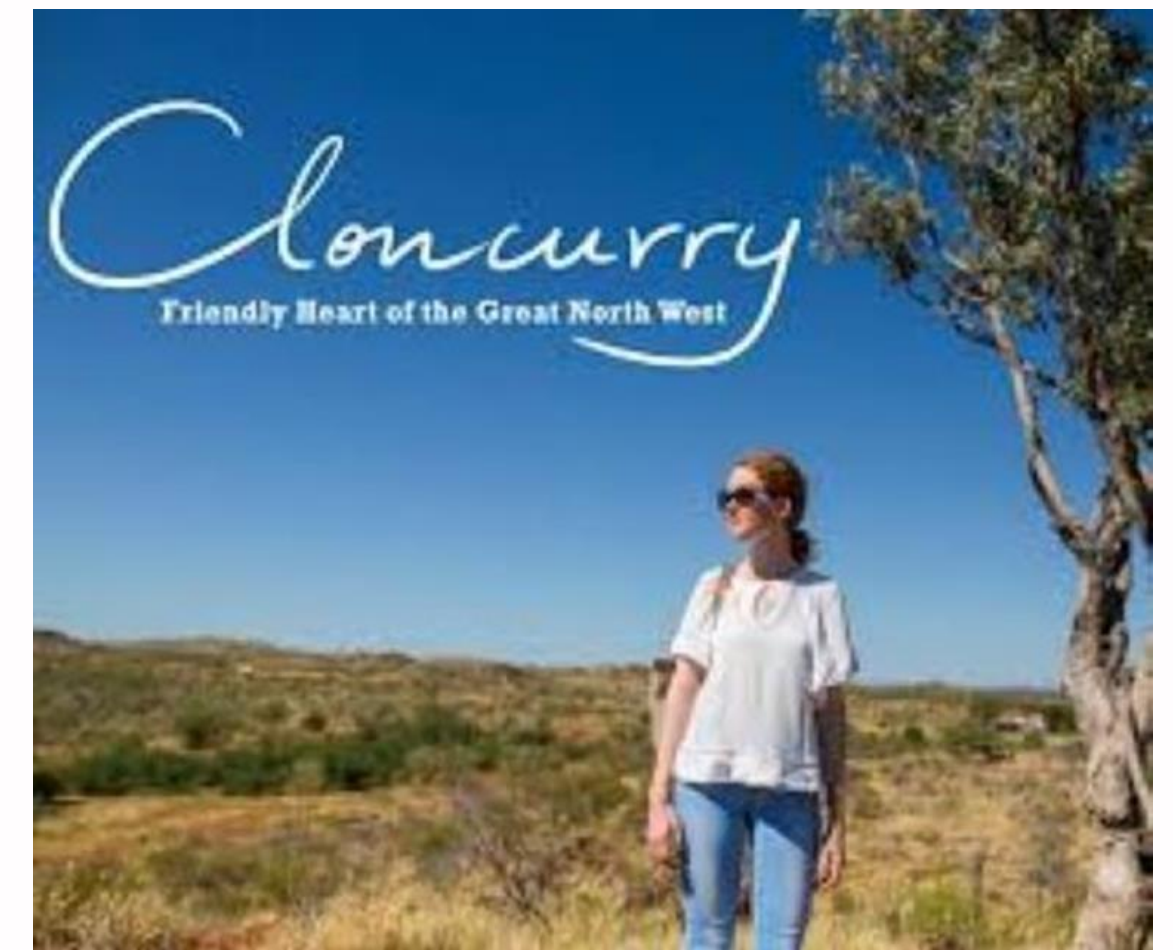


Cloncurry Shire Council is a future-focused, community-responsive organization with a commitment to continual improvement in everything they do and every service they deliver. The Mayor and five Councillors are supported by an Executive Team comprising CEO, Director Infrastructure and Environment, Director Corporate Services, Director Community Services and Economic Development, and Director Projects.

Cloncurry has experienced a period of sustained growth (3.8% per annum over the last 5 years) off the back of the continued strength of the mining and agricultural sectors. This trend is enhancing Council's financial position and allows Council to invest in a healthy mix of asset renewals, asset upgrades and asset acquisitions. Collectively, these investments are directed toward ensuring that Cloncurry remains a great place to live and a place where there is something to do every day of the year.

Council and the Cloncurry community also invest significantly in community services, activities and events. Council subsidises the local GP clinic to maintain the strength of our health services, and works with community organisations put on a host of events that provide opportunities to bring the community together on a regular basis (6 x race meets, Merry Muster, Cloncurry & District Show, Beat the Heat Festival, Stockman's Challenge, Quamby Rodeo, movie nights, pool parties etc.)

Council manages its own Water Treatment and Sewerage Treatment Plants, the Cloncurry Aerodrome, Curry Kids Early Learning Centre and Saleyards, the Chinaman Creek Dam, as well as a range of sport and recreation facilities, landfill sites, parks and gardens, town streets and rural roads network.



Cloncurry Overview



Popularly known as the “Friendly Heart of the Great North West”, Cloncurry has the feel of a western town with the progressiveness of a modern community. The ‘Curry’, as it is affectionately known by locals, is 120km east of Mount Isa and 400km south of the Gulf of Carpentaria. Few places can claim to be as influential in shaping Australia, as Cloncurry. Cloncurry is a community that celebrates outback life, the true Australian way.

The Shire encompasses an area of 48,000 square kms with a population of approximately 3,000 people. Cloncurry has a rich history. In 1861 Burke and Wills, were the first known Europeans to come into the area on their ill-fated expedition to the Gulf of Carpentaria. In May 1867, Ernest Henry came this way searching for grazing land and instead discovered the vast mineral wealth of the district; he named this area ‘The Great Australia’ and to this day the mining sector continues to boom.

Cloncurry was involved with the beginnings of Qantas, and the original Qantas Hanger is still in use at the aerodrome. The Royal Flying Doctor Service was founded here in 1928 and is now recognised worldwide. The airport was also enroute for early planes coming from overseas and during the Second World War Cloncurry was the site of a major United States of America Air Base.

Cloncurry is a progressive community with a diverse economy across the mining, agricultural, transport and tourism industries. Cloncurry is at the heart of Queensland’s transport hub with key rail, air and road links from the eastern seaboard through to the Northern Territory and its well establish cattle industry includes some of the largest pastoral leases in the country. Situated in the heart of the North West Mineral Province, the town has one of the richest and most established mining investments in Australia.

Cloncurry has a new, state of the art airport which provides regular services to Brisbane, Townsville, Cairns and Mount Isa. Residents have access to a wide range of general and specialist health services; education (to Grade 12) and a kindergarten and childcare centre. There is an abundance of sporting clubs and activities to partake in along with a wide range of events and activities to entertain locals, visitors and tourists throughout the year.

For further information on the Region please access the Experience Cloncurry brochure [HERE](#)



Making Cloncurry Home



Cloncurry has a wide range of services provided to the community.

Cloncurry Airport

Cloncurry is well-connected to the east coast by regular passenger transport flights. QantasLink has daily flights to Townsville and Mount Isa, while there are also opportunities to access Alliance charter flights direct to Cairns and Brisbane.

Education

Cloncurry State School is a well-established co-educational school providing education from Prep to year 12. St Joseph's Catholic School is a private co-educational school providing education from Prep to year 9. The C&K kindergarten provides kindergarten care for ages between 3.5 and 4.5 years. Curry Kids Early Learning Centre is a 55-place long day care service for children from 3 months to 4 years.

Health

Cloncurry Public Hospital is a multipurpose health service that provides primary level of acute care, including emergency services, telehealth, aged care and other visiting specialist health services.

Ramsay Street Medical Centre is a well-established private practice providing general medical and visiting specialist health services to Cloncurry. Cloncurry also has a full time Dentist in residence.

Blue Care Community Care provides services and support for frail, aged and disabled people wishing to maintain independent living.

Mitakoodi Aboriginal Corporation Home and Community Care provides basic support for people over 65 years, including Aboriginal and Torres Strait Islander people over 55 years, and people with a disability.



Making Cloncurry Home (cont)



Recreation & Tourism

Chinaman Creek Dam is both a sustainable water source to the town of Cloncurry but also provides for fishing, boating, kayaking, paddle boarding, bird watching or just relaxing in the great outdoors. There are a range of beautiful hikes around the Dam and Council has recently completed a major upgrade to this facility and is in the process of delivering an all-abilities pathway from town to the Dam. The Corella Park Dam and East Leichhardt Dam are also great recreational spots within a reasonably short distance from town.

The Cloncurry Swimming Pool incorporates a 25m pool, toddler pool and water feature and is the home of the Cloncurry (Crocs) Amateur Swim Club. The facility is open for 10 months of the year (closed in June-July).

Bob McDonald Library is a vibrant and modern facility that is about more than books. The library has a large range of books, audiobooks, DVD's and periodicals but also hosts a wide range of activities from Story Time to Computer Skills Assistance. The Dr David Harvey Sutton Art Gallery is also situated within the library complex which can be accessed during library business hours. The gallery hosts many workshops, exhibitions and events.

The Cloncurry Racecourse and Equestrian Centre is home to local racing events (six per annum), camp drafting and signature events, "Merry Muster" and "The Stockman's Challenge." The facility is also available for hire for special events, private functions and camping.

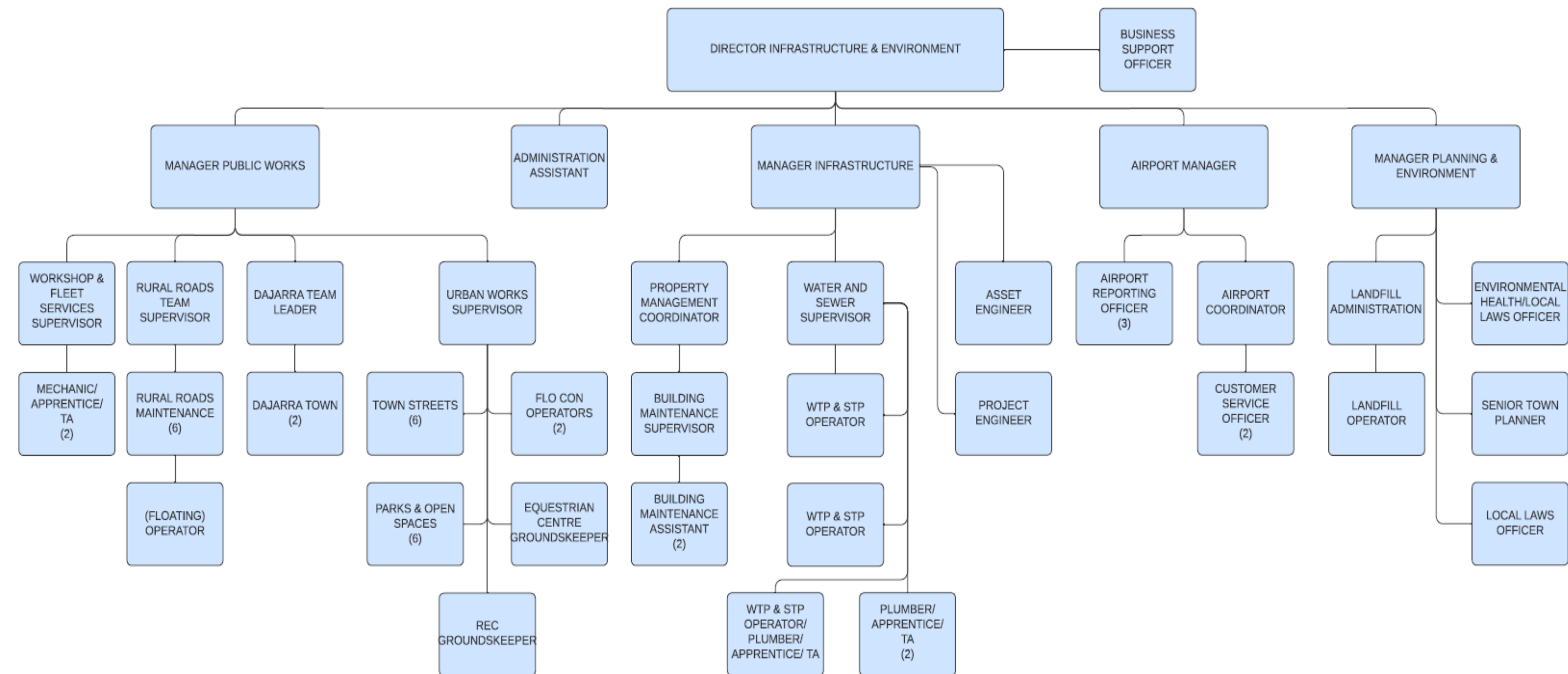
Cloncurry Recreation Grounds is home to the annual Cloncurry and District Show and encompasses a skate park, netball and tennis courts, PCYC gym, cricket and rugby league fields. The recreation ground is also available for booking for special events, private functions and camping.

Cloncurry Unearthed Visitor Information Centre situated in the Mary Kathleen Memorial Park is home to memorabilia from the Mary Kathleen Uranium Mine as well as minerals and gems from the region. The adjacent

John Flynn Place Museum and Art Gallery showcases the rich history of the birthplace of the Royal Flying Doctor Service and collection of valuable artwork on display.



Team Structure



Council Information



[Cloncurry Shire Council Corporate Plan 2021-2026](#)

[Operational Plan 2023-2024](#)

For further information please visit www.cloncurry.qld.gov.au





Manager Public Works

Location:	38-46 Daintree Street, Cloncurry
Reports to:	Chris Rohan – Director Infrastructure and Environment
Employment Status:	3 Year Contract

Through the effective planning and coordination of resources (our staff, our local trades and services, our contracted consultancies), the Manger Public Works ensures the safe, efficient and effective delivery of key Council programs and initiatives:

- Urban Works: maintenance of town streets, parks, gardens, sporting and recreational reserves in Cloncurry and Dajarra to required levels of service.
- Road Works: maintenance of Council’s rural road network as well as some State-controlled assets pursuant to RMPC arrangements.
- Workshop Services: acquisition, replacement and maintenance of Council’s fleet, plant and equipment.

A member of the Senior Management Team, the Manager Public Works plays a crucial role in building organisational capacity and fostering a positive workplace culture.

This position reports to the Director of Infrastructure and Environment and has the following direct reports:

- Urban Works Supervisor: Parks and Gardens, Town Streets, Flocon operations
- Rural Roads Team Supervisor: Rural roads maintenance, RMPC works
- Workshop & Fleet Supervisor: Plant, fleet & equipment maintenance, acquisition, replacement, disposal
- Dajarra Town Supervisor: Dajarra Urban Works and Town Streets





Key Responsibilities

LEADERSHIP

Model and communicate Council's core values and commitments:

- Values: Honesty | Integrity | Accountability | Respect | Friendliness
- Commitments: continual improvement to safety, to compliance, and to the efficiency and effectiveness of service delivery

MANAGEMENT RESPONSIBILITIES

- Planning, scheduling and managing staff, consultancies and contractors, across areas of accountability, to deliver the Operational Plan.
- Manage budget processes across areas of accountability: development, monitoring, reporting (with assistance from Director Infrastructure and Corporate Services Team).
- Work with CEO, Director, HR and WHS to build and maintain a culture of safety, accountability and continual improvement, including the conduct of performance reviews and identification of training and development requirements for direct reports.
- Prepare and participate in meetings, including weekly/monthly one-on-ones with the Director + + daily/weekly Toolbox Meetings + quarterly regional meetings (NWQ RRTG) + other meetings as required.

OPERATIONAL RESPONSIBILITIES

Urban Works

- Ensure Council meets the service level expectations for its parks, gardens, reserves, sport and recreation grounds, cemeteries etc. through:
- Effective programming and scheduling of staff and resources
- Progressing the training and development of Council staff
- Effective engagement and management of consultants and contractors

Road Works

- Develop and deliver Council's rural road maintenance program
- Deliver Council's RMPC Program on the State-controlled network on behalf. (If you're not familiar with the RMPC yet, first priority will be to become an expert.



Key Responsibilities (Cont)

Workshop Services:

- Ensure efficient and effective operation of Council's maintenance program, including effective utilisation of internal and external resources to ensure plant and equipment is available for use.
- Key stakeholder in the development of Council's Plant Acquisition, Replacement & Disposal Program.

Programming & Reporting:

In relation to all of the above items, provide:

- Quality programming and scheduling.
- Quality reporting on progress against program and budget.

Stakeholder Management:

- Work effectively with the Department of Transport & Main Roads, with a particular focus on Council's Routine Maintenance Performance Contract (RMPC).
- Work effectively with Council contractors and consultancies, including those assisting with Council's reseal program, turf maintenance services, and irrigation maintenance services and so forth.
- Work effectively with the Procurement team to ensure efficient and compliant engagement of contractors to deliver works and services.
- Maintain and improve relationships with local stakeholders (e.g., with pastoralists, local trades and services etc.).

Other Items

- Other related duties as directed by Director Infrastructure and Environment.



Key Selection Criteria



ROLE SPECIFIC ELEMENTS

- Demonstrated experience in managing some/all of the key responsibilities of this role – and the ability to deliver associated programs of work safely and in alignment within the required timeframes and on budget.
- Technical proficiency in some/all of the following: rural road and town streets maintenance programs, parks and gardens upkeep, and workshop operations, with the ability to share this expertise.

Training will be provided to build and improve on existing skills and/or skills deficits.

- Ability to consistently and accurately report on program and budget milestones.

Corporate Services will assist in building reporting programs.

- An in-depth understanding and commitment to Workplace Health & Safety obligations, risk management, and public liability.

LEADERSHIP, MANAGEMENT AND COMMUNICATION

- Excellent planning / programming / scheduling skills.
- A commitment to improving the skills and capabilities of your team through training and development opportunities.
- A high level of emotional intelligence – the ability to manage a diverse team.
- An awareness of risk – identification, avoidance, mitigation, and contingency planning as well as recognition of exposure.
- Being able to provide both internal and external stakeholders the correct level of communication by way of the appropriate channel(s).

GENERAL

- Demonstrated alignment with the values and community spirit of the Shire and the organisation, with the desire and ability to contribute positively to our diverse team.
- Possess the ability to maintain confidentiality in relation to Council business.





Workplace Health and Safety Obligations

All Cloncurry Shire Council Officers have an obligation to uphold workplace health and safety due diligence when working for the Council, Under Section 27 of the Work Health and Safety Act 2011("Act")

To ensure that the person conducting the business or undertaking:

- to acquire and keep up-to-date knowledge of work health and safety matters
- to gain an understanding of the nature of the operations and generally of the hazards and risks associated with those operations
- has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking
- has appropriate processes for receiving and considering information regarding incidents, hazards and risks and responding in a timely way to that information
- has, and implements, processes for complying with any duty or obligation of the person conducting the business or undertaking under this Act

All employees of the Cloncurry Shire Council will be required to uphold the obligations mentioned above.



Why this role?



GREAT PLACE TO LOVE: with fantastic services and facilities, Cloncurry is a great place to live.

STRONG FINANCIAL POSITION: Council is in a strong financial position with plenty of opportunities to drive efficiencies and improvements in Council operations.

EXPERIENCED STAFF: while there are a few new starters, this directorate has some very experienced long-term staff in manager and officer roles, so plenty of infrastructure and environmental knowledge to draw upon.

PACKAGE: solid cash and non-cash remuneration package, including housing and private vehicle use.

STRONG COMMUNITY: voted friendliest town in QLD twice and Qld's Tidiest Town in 2022! There is a strong community feel, and Cloncurry represents a great place for families to feel safe and to enjoy every advantage of living in outback QLD.

NEVER A DULL MOMENT: Cloncurry run and support significantly a large number of events and offers access to a wide-range of activities – walking, hiking, bird watching, camping, swimming, kayaking, gym, organized sports etc. There is literally not a month where there isn't something or something exciting to do.

If you are currently working outside of the Government Sector this is a chance to have some genuine work/life balance and to see first-hand the impact your work has on a community,



Additional Information



Bringing fresh energy and eyes to the role you will maintain momentum moving forward and Council are looking for maturity, strong leadership and effective stakeholder engagement skills in the successful candidate.

This is a Council who are genuinely embracing asset management and building longer term maintenance plans to ensure infrastructure is looked after properly. There is an expectation that you will be involved in plant acquisition and replacement programming.

You will work with the Director to ensure good programs are in place for roads etc and that a plan for lifting the skills and standards of the team is also put in place.

Ideas for plant procurement and how Council may do it better will be encouraged.

There is a framework in place for everything so your focus will be to move it all towards best practice.

Staff development is a key focus, and you will encourage them to do relevant Cert 111's wherever possible. You will also assist in shaping their pathways and ensuring staff are in roles that suit their skills and motivation.

Council have supporting consultancies in place for reseals, GIS services, turf management, water treatment operations etc. so you can genuinely hit the ground running and focus on finding opportunities to continually improve and enhance the operational requirements of Council. Having strong planning, programming and managerial skills will be crucial in addition to the ability to prioritise across your areas of responsibility.

Continual improvement is the overriding mantra and whilst there is a history of substantial improvement over the past couple of years you will ensure the momentum is maintained and improvement plans are in place and adhered to.

Council will genuinely look at candidates who are currently working at Foreman level and who have the ambition, skills and experience to 'step up' to the position of Manager Public Works. Understandably the remuneration would be adjusted to reflect the opportunity for growth.



Remuneration and Council Benefits



- The cash component is up to \$140,000K dependent upon experience + superannuation
- Provision of an unfurnished house rent free
- FMV for Council use
- Provision of a laptop and mobile phone for work purposes.
- Five (5) weeks annual leave per annum + 17.5% leave loading.
- Uniforms and protective clothing will be provided annually in accordance with Council policy
- Professional development, conference attendance & professional membership
- Relocation Assistance will be provided to the successful candidate.





Recruitment Process

Application period:	Friday 23 rd February – Monday 11 th March 2024
Closing date:	10pm Monday 11 th March 2024
Initial assessment:	Tuesday 12 th March – Friday 15 th March 2024
Interviews:	Week commencing 18 th March 2024

Assessing Applications

Peak Services will review all applications and provide an initial recommendation of suitable candidates to Council.

In consultation with Peak Services, Council will determine a shortlist of suitable candidates, and interviews will be arranged with the Council panel. The Council may require the candidate to undergo psychometric testing to assist in understanding the candidate's working preferences and attributes as well as fit for the organisation. There will be a requirement to provide referees and possibly the need of a criminal history check based on Council's discretion.

Privacy information

Privacy Information: Peak Services is collecting your personal information in accordance with the Information Privacy Act for the purpose of assessing your skills and experience against the position requirements. The information that you provide in your application will only be used by employees of Peak Services. Your information will be provided to authorised Council Officers, including Human Resources, interview panels and hiring managers.



Contact

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