



# Recruitment Selection Criteria

## Health and Building Regulation Coordinator

<b>Position Title</b>	<b>Health and Building Regulation Coordinator</b>
<b>Section</b>	Environment and Regulatory Services
<b>Division</b>	Development and Environment
<b>Grade</b>	15

### Essential requirements

1. Bachelor Degree in Environmental Health and Building, Environmental Science or related discipline.
2. Demonstrated excellent written and oral communication skills including strong negotiation and conflict resolution skills.
3. Demonstrated ability to interpret legislation and policy relevant to the role.
4. Previous supervision experience.
5. Demonstrated computer literacy and administration skills.
6. Effective time management and prioritisation skills.

### Desirable requirements

1. Previous experience in environment and health assessment, investigation and enforcement.
2. An understanding of the environmental issues affecting the Local Government Area.

### Our Values

**Communication | Accountability | Professionalism | Integrity | Teamwork**

In your role at Council, you are expected to demonstrate our Values at all times. Your position description details the behaviours expected of you in your role.