

## APPLICATION FOR EMPLOYMENT

Please complete and return this form with relevant supporting information attached in accordance with the 'Guidelines for Applicants'.

**POSITION APPLIED FOR** \_\_\_\_\_

**LOCATION** \_\_\_\_\_

### PERSONAL DETAILS

Last Name \_\_\_\_\_ First and other names \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Mobile \_\_\_\_\_

### Health Declaration (Please delete one)

- i) I have read the statement of duties and confirm I do not have any health or medical condition that will prevent me from carrying out these duties.
- ii) I have read the statement of duties and believe I can undertake the duties with consideration of reasonable adjustment in the areas of:

\_\_\_\_\_  
\_\_\_\_\_

### General Information

Are you an Australian Citizen or permanent resident Yes / No

If 'no', do you hold a valid work permit Yes / No

### APPLICATION DECLARATION

I understand and agree:

- a) The information and statements in this application are to the best of my knowledge and belief, true and accurate and that the making of a false statement or omission of relevant information may result in dismissal.
- b) I will provide documentary evidence of identification, qualifications and registration prior to commencement.
- c) It is my responsibility to obtain and provide documentary evidence of prior experience to gain recognition for award and salary purposes.

- d) The terms and conditions of my employment will be in accordance with the Employment Contract, the relevant industrial award / agreement and the policies of the NSW Outback Division of General Practice (ODGP).
- e) That any discussion concerning patients, staff or confidential business of the NSW Outback Division of General Practice generally, with people not directly involved, is a serious betrayal of trust and may result in dismissal.
- f) That I will notify the General Manager within 14 days of my being charged or convicted of criminal offence.
- g) To a criminal record and working with children check being undertaken.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Statistical Data

Please assist us to comply with statistical reporting requirements and to evaluate our recruitment strategies by providing the following information:

### Equal Employment Opportunity

Gender Male / Female

Are you an Aboriginal or Torres Strait Islander Yes / No

Are you from a racial, ethnic or ethno-religious group which is a minority in Australia Yes / No

Do you have a physical or mental disability Yes / No

### Media Watch

Where did you see the advertisement for this position?

- ☐ ODGP Website
- ☐ Internet (Please specify) \_\_\_\_\_
- ☐ Local Press
- ☐ Other (Please specify) \_\_\_\_\_

|                  |                   |
|------------------|-------------------|
| Approved by      | CEO, Corp Manager |
| Date             | 16/08/10          |
| Version No.      | 4                 |
| Document No.     | F-044             |
| Previous version | 3                 |

*This is a controlled document, if this document is printed it is **uncontrolled**.*