

ROLE DESCRIPTION

Roller Operator

Directorate	Community Service Delivery
Unit	Roads and Drainage
Reporting to	Overseer Roads and Drainage
Position Number	101152
Band	1/3
Grade	4
Date of Review	July 22

Council Overview

The Richmond Valley LGA is the base of the Northern Rivers region of NSW, extending from the coastline of Evans Head to the foothills of the Great Dividing Range. We have rolling hills, beautiful beaches, state forests, national parks, Crown lands and nature reserves.

We are proud to have won multiple awards for our culture including: Outstanding Employer of the Year by NSW Northern Business Chamber 2019, and Large Employer of the Year by Training NSW 2016, Best Tap Water in Australia 2022 and much more!

Our Values and Behaviours



Primary purpose of the role

The primary purpose of the role is to provide a high level of service in the operation of plant and machinery in the construction and maintenance of Council's infrastructure in the areas of roads, drainage and quarries.

Key Accountabilities

- Service, maintain and operate various types of rollers in an effective and safe manner within the limits of the machine.
- Achieve optimum compaction of pavements taking into consideration the varying types of gravel, purpose of work, depth and moisture.
- Assist set out works, establish line and level from reference points fixed by others and carry out ongoing checks of the accuracy of works being undertaken during a construction project.
- Proactively participate as a team player to contribute towards the achievement of team goals and work objectives, including servicing, maintaining and operating a water truck and grader as required in an effective and safe manner within the limits of the vehicle.
- Actively multi-skill across other areas of Council's works, as required, including but not limited to pavement maintenance, traffic control, concrete and drainage works, bridge maintenance, vegetation control and traffic facility maintenance and apply a flexible and adaptable approach to deliver on Council's commitments outlined in our delivery and operational Plans.

Key Challenges

- Managing yourself to perform as part of a team environment.
- Being accountable to your team leader.
- Being respectful and polite when interacting with customers and stakeholders and maintaining a customer focused attitude.
- Representing Council in the field in a professional manner ensuring oneself is wearing correct PPE and clean council uniform and that vehicles and plant are cleaned and maintained to look professional and not breakdown in the field.

Qualification Requirements

Essential

- RIIMPO317A Conduct Roller Operations
- SafeWork Construction Induction Certificate (WHS White Card)
- SafeWork accredited certificate for Traffic Controller
- Current Class MR Driver Licence

Desirable

- Current Class HR Driver Licence
- Nationally accredited Certificate for Chainsaw Operation – Crosscut (Level 1)
- SafeWork accredited certificate for Implement Traffic Control Plans
- Nationally accredited certificate or proven competency for LS – Front End Loader – Skid Steer
- SafeWork approved High Risk Licence for DG – Dogging
- Nationally accredited Certificate for Work Near Overhead Powerlines

Organisational Obligations

- Adhere to Code of Conduct
- Council Policies and Procedures
- WHS Obligations and Responsibilities

Key Relationships

Who	Why
Internal	
Ganger	<ul style="list-style-type: none">✓ Receive advice and directions on tasks at hand✓ Contribute to discussions and report issues
Overseer	<ul style="list-style-type: none">✓ Report on progress towards achieving projects and tasks
External	
Stakeholders (public)	<ul style="list-style-type: none">✓ Maintain professional interactions with all members of the public at all times

Role Dimensions

Decision Making

- Problems are solved applying standards, established practices and procedures or operating instructions.
- Contribute to work improvement processes, making improvement to existing methods and techniques.
- Many tasks are delegated by others

Technology

None

Emergency Warden Responsibilities

None

Immunisation Requirements





Activities of this position could involve exposure to Hepatitis A and B or Q Fever, vaccination against these hazards or proof of immunity is required.

On-Call

None

Capabilities

Below is the full list of capabilities and the level required for this position. View more details of the <https://capability.lgnsw.org.au/>

Local Government Capability Framework		
Capability Group	Capability Name	Level
 Personal Attributes	Manage Self	Foundational
	Display Resilience and Adaptability	Foundational
	Act with Integrity	Foundational
	Demonstrate Accountability	Foundational
 Relationships	Communicate and Engage	Foundational
	Community and Customer Focus	Foundational
	Work Collaboratively	Foundational
	Influence and Negotiate	Foundational
 Results	Plan and Prioritise	Foundational
	Think and Solve Problems	Foundational
	Create and Innovate	Foundational
	Deliver Results	Foundational
 Resources	Finance	Foundational
	Assets and Tools	Intermediate
	Technology and Information	Foundational
	Procurement and Contracts	Foundational

Focus Capabilities

The focus capabilities for the position are those judged to be most important.

Local Government Capability Framework		
Capability	Level	Behavioural Indicators
Personal Attributes Demonstrate Accountability	Foundational	<ul style="list-style-type: none"> • Takes responsibility for own actions • Completes tasks he/she has agreed to on time • Is aware of the decisions that need to be referred to a manager or supervisor and acts accordingly • Takes care of own and others' safety and wellbeing by following safe work practices • Identifies and speaks up about risks in the workplace
Relationships Work Collaboratively	Foundational	<ul style="list-style-type: none"> • Keeps team and supervisor informed of what he/she is working on • Shares knowledge and information with team members and other staff • Offers to help colleagues and takes on additional tasks when workloads are high • Is aware of the wellbeing of co-workers and provides support as appropriate • Is open to input from people with different experiences, perspectives and beliefs
Results Deliver Results	Foundational	<ul style="list-style-type: none"> • Takes the initiative to progress work tasks • Clarifies work required and timeframe available • Identifies what information/resources are needed to complete work tasks • Checks own work for accuracy, quality and completeness • Completes tasks under guidance, on time and to the required standard
Resources Assets and Tools	Intermediate	<ul style="list-style-type: none"> • Uses a variety of work tools and resources to enhance work products and expand own skill set • Ensures others understand their obligations to use and maintain work tools and equipment appropriately • Contributes to the allocation of work tools and resources to optimise team outcomes

Acknowledgement

Roller Operator

Employee Name: _____ Date: __/__/__

Signature: _____

Manager Infrastructure Services

Employee Name: _____ Date: __/__/__

Signature: _____