

## POSITION DESCRIPTION

### Senior Management Accountant



**Reporting to:** Retail Financial Manager

**Date:** November 2018

#### Role responsibilities

*To encourage flexible work practices and to accommodate changes in responsibilities in line with business requirements, this document describes broad role responsibilities rather than detailed tasks*

#### Analysis and reporting

- Deliver insightful management and financial reporting to meet the requirements of the Retail business and Snowy Hydro
- Deliver revenue and cost of sales trend analysis by business segment
- Monitor and analyse the accuracy, completeness and integrity of financial data.
- Ad hoc reporting and other analysis and tasks as required by manager or business stakeholders

#### Business alignment

- Provide input and advice to support business initiatives, with regard to financial matters
- Provide financial support to business stakeholders to assist in meeting the business needs

#### Accounting and Tax

- Maintain the General Ledger, Month End Accounting, P&L ledger and balance sheet to a high level of accuracy and reliability
- Prepare timely balance sheet reconciliations to a high level of accuracy and reliability
- Prepare gross margin accounting and accruals to enable the Retail business to accurately monitor and report performance

#### Compliance

- Deliver direct and indirect taxation matters for the Retail business in coordination with the broader Snowy Hydro group
- Work to ensure a high level of corporate governance and compliance with Retail's financial policies and systems

- Maintain sound knowledge of regulatory requirements and accounting standards and ensure all activities meet agreed standards

#### Required Competencies

- Attention to Detail
- Problem Solving
- Customer Focus
- Adaptability
- Communication

#### Preferred experience/qualifications

- Financial and management accounting experience
- Relevant tertiary qualification (e.g. mathematics, finance, accounting, economics)
- Relevant accounting qualification (i.e. CPA/CA)
- Retail energy experience

#### Red Energy values

- Safety
- Agility
- Courage
- Decency
- Ownership
- Team Work

