

POSITION DESCRIPTION

Position Title:	Youth Worker
Department/Location:	Children and Families
Employment Status:	Please refer to letter of employment
Reports To:	Please refer to letter of employment
Direct Reports:	NA
Key Relationships/Interactions:	Internal: Service Manager, TRACC Coordinator, Admin staff, children and young people placed with service External: External Agencies and Government Departments as per delegated responsibilities

Position Statement / Overall Purpose:

This role's overall purpose within Anglicare Southern Queensland (ASQ) is to provide specific support to a child/children, young person/s and their families that will enhance opportunities for the young person to participate in age appropriate activities to support development of positive self-regard, to support community inclusion, to support positive relations with family of origin and to contribute to placement stability.

The Youth Worker is also responsible for ensuring that reporting is provided accurately and in a timely way that meets organisational guidelines.

The Youth Worker will work in accordance with the values of ASQ and support core business by providing guidance and advice within this position's specialty area.

Position Specific Requirements & Qualifications:

1. Qualifications in Behavioural Science, Social Science, or Residential Care or other relevant qualifications or relevant experience. Consideration will also be given to special skills that may support specific interests of young people.
2. All positions are subject to Criminal History, Domestic Violence, Traffic and Child Protection History Checks from Department of Communities Child Safety Services.
3. Possession of a driver's licence.
4. Possession of or eligibility to hold a working with children Blue Card through the Commission for children, young people and child guardian.

Key Selection Criteria:

1. Well developed and demonstrated proactive communication and relationship building skills with young people from diverse backgrounds.
2. The ability to work from a trauma-informed framework with a sound understanding of child development and behaviour, particularly as affected by trauma.
3. An understanding of the role of family dynamics in the lives of children in care, particularly relating to child protection issues.
4. The ability to engage with young people to support their participation in activities and to support development of independent living skills as age appropriate.
5. Demonstrated effectiveness in a team and contributor to team outcomes.
6. Ability to operate with autonomy and to seek advice and authority as required.
7. Ability to respond to crisis situations with flexibility but with consideration of risk and compliance

8. Insight into personal needs and limitations as these relate to working with children in care, willingness to develop understanding of the needs of children through training, self-education, professional supervision etc.

Key Accountabilities and Responsibilities:

1. Accountability: Quality Care

Provide a high quality care (physical, emotional, social and spiritual) for the young people placed with TRACC

Responsibilities:

- ☐ Ensure that each child and young person's individual needs are acknowledged;
- ☐ Communicate effectively and respectfully with young people;
- ☐ Use appropriate behavior support strategies that reflect trauma informed responses;
- ☐ Engage young people in recreational activities individually or as a group, as appropriate;
- ☐ Act as an appropriate adult model and seeking to engage young people in purposeful activities aimed at developing life skills and self worth.
- ☐ Work towards the preservation of good relationships with the family of origin and the maintenance of a positive family identity;
- ☐ Provide support of contact between young people and their parents and other significant people including siblings, extended family members and others as identified by the young person and supported by the Placement Agreement / Case Plan.
- ☐ Provide transport and supervision of contact between children and young people and their families of origin and significant others.

2. Accountability: Working with the Department

Works with Department of Communities Child Safety Services regarding the children's welfare.

Responsibilities:

- ☐ Liaising with other organisations as required such as schools, support services;
- ☐ Contributing to and complying with the Care Plan developed in conjunction with Child Safety Services' Case Plan.

3. Accountability: Program Planning

Contribute to the program planning by communicating the insights gained from direct care work

Responsibilities:

- ☐ Providing timely reporting of engagements to support assessment of outcomes;
- ☐ Initiating communication of incidents or events relating to children in care and contributing to completion of appropriate recording of incidents;
- ☐ Seeking support, clarification and guidance in any matters of concern from the Coordinator or Manager.

4. Accountability: Policies

Adhere to the Policies of Anglicare including Workplace Health & Safety.

Responsibilities:

- ☐ Ensuring knowledge of policies and procedures remains current;
- ☐ Being aware of specific Workplace Health & Safety procedures;
- ☐ Contributing to the maintenance of a safe workplace for all.

5. Accountability: Financial

Maintain accurate financial records and exercises a degree of the judgement and responsibility in expenditure.

Responsibilities:

- ☐ Adherence to reporting requirements for all expenditure whether through use of petty cash or use of accounts with preferred suppliers;
- ☐ Responsible use of all resources that contributes to sound financial management, safety and learning for young people.

6. Other Duties and Requirements

- ☐ Do not, during or after employment, disclose information relating to residents, clients and staff of Anglicare or damage the reputation, viability or profitability of Anglicare services;
- ☐ Your responsibilities also extend to any tasks outlined on a duties list, or any other tasks delegated to you by your manager/supervisor, provided that those new job requirements are safe, efficient, relevant, legal and within your abilities.

Delegation of Authority:

- ☐ In accordance with the Anglicare Delegations of Authority Policy.