|  |
| --- |
| **POSITION DESCRIPTION** |
| **Position Title:** | Counsellor, Domestic & Family Violence |
| **Service/Facility/Department:**  | Mental Health & Wellbeing (MHW) |
| **Direct Reports:**  | Nil |
| **Key Relationships:**  | **Internal:** Anglicare managers and team members, MHW teams |
| **External:** Government and non-Government organisations, clients & families |

**Position Statement / Overall Purpose**

The overall purpose of the Counsellor, Domestic & Family Violence is to provide comprehensive assessment, group facilitation and individual counselling and case management services to male perpetrators of domestic and family violence. This position will also provide and/or coordinate the provision of advocacy, information, support and referral services to survivors (primarily women and children) affected by the perpetrator’s violence.

The Counsellor, Domestic & Family Violence will work in accordance with the values of Anglicare Southern Queensland (Anglicare) and support core business by providing service, guidance and advice within this position’s specialty area.

**Position Specific Credentials, Qualifications and Other Requirements**

* Current National Police Check
* Current Blue Card
* Current Queensland Driver Licence and own reliable vehicle
* Membership with relevant professional body (or eligible to apply)
* Degree in Psychology, Social Work, Counselling or similar field
* Post-graduate qualification Mental Health or other relevant field (desired)
* Ability and willingness to work outside of standard business hours and travel within the service region as required

**Key Selection Criteria**

* Previous experience in behaviour change counselling including domestic & family violence, drug & alcohol or mental health issues
* Ability to administer and interpret routine client risk assessments and outcome measures
* Sound theoretical understanding of domestic violence and the effect of trauma and abuse on individuals, families and children
* Practice competence in the facilitation of psychoeducational or therapeutic groups
* High level of interpersonal, verbal and written communication and advocacy skills, including the
* ability to engage productively with male clients
* Able to work co-operatively within a team in a complex human services environment

**Key Accountabilities and Responsibilities**

1. **Accountability: Service delivery**

***Provide effective counselling and support services to men who perpetrate domestic/family violence***

**Responsibilities:**

* Provide counselling and group using appropriate evidence based intervention frameworks.
* Where required, provide information and referral services to respondents in a Court context,
* Work in collaboratively with other stakeholders to provide safe and effective interventions
* Maintain a minimum case load in accordance with service policies and guidelines
* Maintain accurate records, case notes, reports and other documentation as required
* Use and interpret results from specialist assessment tools.
* Conduct outcomes-based assessments, client risk assessments and safety planning
* Develop goals for counselling and support services and a case plan with clients.
* Adhere to the service policies and guidelines regarding co-payment collection and fee waivers.
* Maintain at an appropriate professional level, a current awareness and understanding of relevant legislation and literature
1. **Accountability: Continuous improvement and professional development**

***Contribute to development and improvement of the team and organisation***

**Responsibilities:**

* Participate in team meetings, supervision, professional development activities, performance appraisals and training opportunities
* Work collaboratively on action research, service planning and associated projects
* Develop and maintain a current understanding of service policies and procedures
* Participate in clinical and operational supervision sessions, and case conferencing meetings
* Develop and maintain networks and attend network meetings on behalf of Anglicare
* Actively assist in the training of volunteer and student counsellors placed with the service

**Other Duties and Requirements**

* Maintain confidentiality, including but not limited to information relating to residents, clients and employees of Anglicare and do not disclose information during or after employment.
* Act in accordance with Anglicare’s Code of Conduct and policies and procedures
* Ensure that credentials and qualifications set out in this Position Description are current at all times
* Undertake those tasks outlined on a duties list, or any other tasks delegated to you by your manager or supervisor, provided these requirements are safe, efficient, relevant, legal and within your abilities.
* Undertake work practices in a safe manner and comply with work health and safety instructions, within relevant policies and procedures.
* Undergo relevant evaluations and assessments, as requested by Anglicare, to ensure that the physical and functional requirements of the role can be met.

**Delegation of Authority:**

* In accordance with the Anglicare Delegations of Authority Policy.