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| **POSITION DESCRIPTION** | |
| **Position Title:** | Registered Nurse - Paediatrics / Child Health |
| **Service/Facility/Department:** | Children & Families |
| **Direct Reports:** | Nil |
| **Key Relationships:** | **Internal:** Anglicare managers and team members, CAF teams |
| **External:** Children, family members, hospitals and agencies, funding bodies, government departments, referrers, stakeholders and the community |

**Position Statement / Overall Purpose**

The Registered Nurse, Paediatrics will model good health practices within the home, assisting families to identify and manage any unmet health and medical needs which are affecting their children’s wellbeing and development, and assist them to engage with health providers to address these needs successfully.

The Registered Nurse, Paediatrics will work in accordance with the values of Anglicare Southern Queensland (Anglicare SQ) and support core business by providing service, guidance and advice within this position’s specialty area.

**Position Specific Credentials, Qualifications and Other Requirements**

* Current National Police Certificate
* Current Licensed Care Service (LCS)
* Current Queensland Driver Licence
* Current First Aid Certificate with CPR
* Degree in Nursing or equivalent qualifications and experience to Registered Nurse level
* Current AHPRA registration and evidence of recent practice
* A relevant qualification in Paediatrics, Child Health or Child/Youth Mental Health (desired)

**Key Selection Criteria**

* Experience delivering in-home early intervention health services to children within vulnerable families, and assisting them to build relationships with local health providers for ongoing support
* Ability to provide comprehensive health assessment in relation to at-risk children
* A background supporting Aboriginal and/or Torres Strait Islander families, culturally and linguistically diverse (CALD) communities and varying socio-economic situations
* Understanding of early childhood and child-development frameworks and standards
* High level of interpersonal, communication, negotiation, consultation and coaching skills
* Demonstrated ability to present information to educators, professionals and parents and/or carers
* High ethical standards with proven ability to maintain confidentiality and privacy
* Demonstrated ability to work independently and also collaboratively within a multi-disciplinary team
* Understanding or willingness to gain understanding of the Child Protection Act 1999, mandatory reporting responsibilities, and issues facing families and children at risk of harm

**Key Accountabilities and Responsibilities**

1. **Accountability: Clinical Knowledge and Skills**

***Effectively support children and families when developing and delivering clinical care***

**Responsibilities:**

* Demonstrate contemporary nursing knowledge and skills by maintaining practice standards in alignment with professional registration requirements
* Participate in professional development activities to maintain and extend knowledge and skills
* Complete and record competencies as required

1. **Accountability: Assessment and Care Planning**

***Manage care needs of children and young people and demonstrate effective utilisation of resources***

**Responsibilities**

* Conduct and document assessments accurately, representing current status and requirements
* Develop holistic and effective care plan; regularly review and amend as required
* Identify and implement appropriate resources to deliver care, utilising Anglicare and agency provided services
* Communicate with clients and key stakeholders in ongoing development and review of care delivery
* Network with Anglicare colleagues and other health care service providers as required

1. **Accountability: Direct Care Delivery**

***Deliver contemporary clinical care and service to clients and carers, safely and competently***

**Responsibilities:**

* Undertake assessment and planning, direct care provision, care coordination, implementation of interventions, and referrals, within prescribed professional and ethical standards.
* Identify children’s unmet needs, implement appropriate interventions and provide ongoing supporting and assistance to parents in the provision of services
* Recommend and provide clinical intervention and specialist equipment where appropriate
* Complete all case notes, reports and documentation as required
* Manage and prioritise clinical caseload, using evidence based/ child centred principles
* Manage internal and external referrals and coordinate case conferences as necessary
* Work both independently and collaboratively in planning and delivery of services
* Follow quality standards, occupational health and safety policies and procedures
* Administer all medications in accordance with the Health (Drugs and Poisons) Act and prescribed orders

# Accountability: Education and Training

***Plan and deliver training and education* *to parents, families, groups and staff***

**Responsibilities:**

* + Provide formal and informal education to parents and families, groups, organisations and other health professionals as required
  + Act as a resource for, and contribute to, the training and education of other staff

1. **Accountability: Teamwork, networking and continuous improvement**

***Assist in continuous improvement processes and as an active team member***

**Responsibilities:**

* Build, initiate and manage relationships and partnerships with external stakeholders
* Participate in quality improvement activities relevant to the role
* Attend in-service and external training events as required
* Contribute to, and participate in performance appraisals
* Represent Anglicare at relevant networks, community consultations and forums as required

**Other Duties and Requirements**

* Be willing and able to work flexible hours, including mornings, afternoon and evenings.
* Maintain confidentiality, including but not limited to information relating to residents, clients and employees of Anglicare SQ and do not disclose information during or after employment
* Act in accordance with Anglicare’s Code of Conduct and the organisation’s policies and procedures
* Ensure that credentials and qualifications set out in this Position Description are current at all times
* Undertake those tasks outlined on a duties list, or any other tasks delegated to you by your manager or supervisor, provided these requirements are safe, efficient, relevant, legal and within your abilities
* Undertake work practices in a safe manner and comply with work health and safety instructions, within relevant policies and procedures
* Undergo relevant evaluations and assessments, as requested by Anglicare SQ, to ensure that the physical and functional requirements of the role can be met

**Delegation of Authority:**

* In accordance with the Anglicare SQ Delegations of Authority Policy.