

POSITION DESCRIPTION

Position Title:	Clinical Nurse RN – Corrections Victoria, In Prison Aged Care Consultancy Service
Reports to:	Clinical Services Manager – DON & Deputy General Manager Operations
Supervising:	N/A
Liaises with:	Corrections Victoria Staff (Public and Private) Wintringham Clinical Services Manager - DON Wintringham Specialist Aged Care Transitional Service
Location:	Ararat District and Head Office
Classification:	Wintringham EBA
Hours:	Fixed Term Full Time

Program Description:

Wintringham provides a range of accommodation and home support for people over 50 years of age who are financially disadvantaged and were homeless or at risk of homelessness.

This position has been **funded by a time limited program grant** through Corrections Victoria. As funding through this program is time limited, the employment contract is limited to availability of the funding which at the time of writing this position description, is until January 2021.

The Clinical Nurse (In Prison Aged Care Consultancy Service), a member of Wintringham's In Prison Aged Care Consultancy Service, will work with corrections staff, other support agencies and aged prisoners to assist the correctional system to better understand the ageing needs of the prisoner and to plan to meet the same ageing needs of the ageing prisoner, whilst the prisoner is in prison.

It is expected that the Outreach and Housing Support worker SACTS, Clinical Nurse RN SACTS and Clinical Nurse RN IPACS will work together collaboratively ensuring service and assessment are not duplicated unnecessarily and leave coverage is coordinated to ensure there is always 2 staff available for Corrections work at anyone time.



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The objectives of the position are to:

- Ensure that ageing correction clients receive appropriate services of the highest quality to meet their health care needs.
- Ensure a professional working relationship is developed and maintained with Corrections Victoria,
- Assisting “in prison” primary health carers to better identify prisoners with Aged Care needs, (see responsibilities and duties):
- Collaborate with Prison staff to identify cost affective future options for the Victorian older prisoner cohort

Responsibilities / Duties:

- To ensure confidentiality is maintained at all times.
- Undertake clinical reviews of older prisoners, assessing holistically their physical and mental health needs
- Assessment of prison living environment and regime and triangulation of prisoner capability within the environment:
- This may include but not limited to:
- Wintringham Clinical Nurse Assessment RES - Fm 22
- Wintringham Complex Behaviour Assessment tool – RES CP 28c
- Completion of Psychogeriatric Assessment Scales
- And or Rowland Universal Dementia Assessment Scale
- And or the Kimberley Indigenous Cognitive assessment
- Recommendations to prison and associated health teams options to assist prisoner within environment (care / support options) or suggestions for more appropriate alternate environment
- Recommendations to prison and associated health team options for technical nursing care
- Provision of advocacy for these care / support needs to be met including access to equipment aids.
- Education and peer support to prisoners and prison staff regarding health promotion, and normal effects of ageing and premature ageing.
- Education and peer support to prison workers – development of unskilled - basic assessment and referral tools
- Collection and analysis of data in relation to ageing prison population
- Identifying remand support options (what supports are available for older prisoners in remand) and where can these best be met
- Assist and or coordinate palliative care reviews.
- Assist with early referral to Wintringham Specialist Aged Care Transitional Service
- Review ongoing clinical care issues of older prisoners including clinical hands on work as required, in consultation with Clinical Services Manager - DON and “in Prison” Health care Providers.



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- Understanding infection control and following best practice guidelines.
- Assist residents/clients to access appropriate health care in consultation with Clinical Services Manager - DON and "in Prison" Health care Providers.
- Participate in medication management/protocol in prison setting
- Develop power point presentations and facilitate staff training – develop network of training organisations who may be able to assist corrections staff with training in identified needs areas
- Assist Clinical Services Manager - DON with orientation presentations.
- Undertake duties as directed by the Clinical Services Manager - DON as required.
- Ensure client documentation is completed in a timely and accurate manner including case notes
- Participate in monthly professional supervision with the Clinical Services Manager- DON
- Wintringham staff must work in partnership with clients and residents, prison staff (and contractors) to achieve mutually agreed outcomes. It is expected that staff will modify their approach to suit the needs of the individual and maintain a harmonious relationship with clients and residents whenever possible
- To be aware of relevant legislative standards and guidelines.
- To pursue ongoing development in order to enhance knowledge of contemporary practices and broaden understanding of own responsibilities.
- To proactively assist with the maintenance of the quality management system and to accept responsibilities as defined in the relevant policies and procedures.

Health & Safety Responsibilities:

As a Wintringham employee you have the following responsibilities under the OHS Act 2004:

- Take reasonable care to ensure your own safety
- Do not place others at risk by any act or omission
- Follow safe work practices and procedures
- Use and care for equipment as instructed
- Do not wilfully and recklessly interfere with safety equipment
- Report hazards and injuries
- Cooperate with the employer to meet OHS obligation under OHS Act 2004.

Qualifications:

Mandatory

- Registered Nurse – Division 1
- Current Victorian Drivers License

Desirable

- Graduate Certificate in Wound Care
- Certificate in Continence Management



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- Certificate IV Training and Assessment



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Skills / Experience:

Essential

- Well-developed communication skills.
- Experience in gerontology / community / palliative / alcohol and drugs or related specialty.
- Current experience in wound care and continence management.
- Understanding of best practice infection control guidelines.
- Confident clinical judgement skills and problem solving abilities in crisis situations.
- Experience with Microsoft Office.

Desirable

- Experience with Aged Care Assessment Teams
- Experience in working within prison environment
- Experience in aged care / community nursing.
- Knowledge of Aged Care Act 1997, ACFI, Accreditation Standards, documentation and accountability.
- Knowledge in the provision of competency based training.
- The ability to work as a team player.
- Flexibility.

Appointment is subject to both:

Satisfactory police records check prior to commencing unless the applicant is already a staff member who is currently employed with Wintringham.

And

Any Corrections Victoria checks required for person to work within the prison system

Wintringham is an equal opportunity employer.

I have read this position description and understand the requirements and responsibilities of this position as part my employment with Wintringham.

I

EMPLOYEE'S NAME _____

SIGNED _____

DATE _____

