



Early Childhood Teacher

Reports to: Centre Director
Unit/Centre/Program: Integrated Services
Date: 2015

Primary Objective

To deliver an innovative and high quality early childhood program for children that reflects current theory, practice and the values and philosophies of SDN.

Selection Criteria

Knowledge, Skills and Experience

- University qualifications in Early Childhood Education.
- Working with Children Check (NSW) / Working with Vulnerable People Check (ACT)
- Certified Supervisor number.
- Excellent understanding of current early childhood practice that is informed by the Early Years Learning Framework, and naturalistic, responsive early childhood intervention practices.
- Knowledge of the National Quality Standards and the implications for centres.
- Sound understanding of the development of children, their health, hygiene and nutritional needs.
- Commitment and skill in providing quality and appropriate experiences and inviting learning environments for children.
- Experience in leading and guiding practice of other Educators.
- Understanding of current pedagogical thinking and research.
- Current Senior First Aid certificate.
- Asthma and Anaphylaxis certificates (preferable).
- Sound computer skills.
- Demonstrate an awareness of and commitment to child safety and comply with the Children and Young Persons (Care and Protection) Act 1998.

Personal Qualities

- Connection with and willingness to advocate for SDN's vision, values and philosophy.
- Adaptability and flexibility.
- Possesses an open mind and displays sensitivity and tact with regards to others.
- A commitment to inclusive Early Childhood practice and social justice.
- A passion for providing quality learning experiences for children.
- Excellent communication and relationship building skills.
- Ability to work as part of a team, as well as initiative and capacity to work with minimal supervision.
- Commitment to continuous learning.

Key Accountabilities

Service Delivery

- Take a lead in the development, delivery and evaluation of a quality early learning program for children enrolled in the Centre, ensuring individual children's strengths, interests and needs are identified and their learning enhanced.
- To embrace and implement the Early Years Learning Framework (EYLF) and ensure that the service maintains operating standards as outlined in the National Quality Standards, continually working towards achieving a high quality rating.
- To engage in face-to-face teaching as well as non-teaching tasks that supports the centre and operational requirements.
- Monitor and document children's development and progress through a diverse range of methods that reflect the principles of the Early Years Learning Framework.
- Understand and follow licensing, legislation and regulations relevant to sector, e.g. Education and Care Services National Regulations under the Education and Care Services National Law.
- Understand and follow licensing, legislation and regulations relevant to sector including the Child Protection guidelines and understand own responsibilities as a Mandatory Reporter.
- Develop and maintain nurturing relationships, with children, creating an environment which ensures trust and security and provides flexible routines.
- Create a stimulating, positive and developmentally appropriate environment to foster and support all facets of child development (physical, social, emotional, language, creative and cognitive).
- Communicate positively and openly with children on an ongoing basis, promoting & guiding positive behaviour.
- Collaborate with children about their interests and support children in learning about the decision making process.
- Respond to the emotional needs of children and ensure that the dignity and rights of each child are maintained at all times.
- Identify and respond to babies / infants cues and needs.
- Assist in developing good nutritional practices for children.
- Provide physical care, assisting children in toileting, dressing and meal times.
- Lead and implement processes that support consultation with children and families.
- Support and advocate for children and family participation in the community.
- Provide direction to other staff within the Centre, including allocation of room duties.
- Identify, evaluate and make recommendations to the Centre Director.
- Ensure regular exchange of relevant centre based information.
- Develop and maintain effective communication and professional relationships with children, families, preschool and child care service staff, critical stakeholders and regulatory agencies.
- Conduct relationships in a professional manner ensuring privacy and confidentiality is maintained; prepared and considered information is provided; opportunities for meaningful exchanges are maximised and problem solving occurs in an ethical and appropriate manner.
- Work ethically in alignment with Australia Early Childhood Association Code of Ethics.
- Participate in regular team meetings, supervision and performance reviews processes including the Individual Contribution Plan ("ICP").

Relationship and Self-Management

- Contribute to the effective operation of the workplace by supporting colleagues through clear communication, sharing of information, participating as a team player and working cooperatively with others.
- Establish and maintain positive working relationships with colleagues that are fair, professional, supportive and respectful.
- Reflect on and seek to develop own work performance
- Perform other duties as requested by your manager that fall within the scope of the role.

Work, Health and Safety

- Responsible for personal health and safety
- Complies with SDN requirements in relation to WHS & Injury Management activities and responsibilities
- Identifies and reports WHS problems, where evident, in processes or systems
- Reports accident/incident information promptly to RTW/WHS Consultant.