

POSITION DESCRIPTION	
<b>Title:</b>	<b>Seasonal Beach Lifeguard</b>
<b>Group:</b>	<b>Services</b>
<b>Reports to:</b>	<b>Beach Lifeguard Supervisor</b>
<b>Grade:</b>	<b>10</b>
<b>Hours:</b>	<b>38hpw/42.25hpw - Seasonal 23 September 2019 to 29 April 2020</b>
<b>Vehicle:</b>	<b>No</b>
<b>Position Code:</b>	<b>40480 &amp; 40484, 40481 &amp; 40485, 40482 &amp; 40486</b>
<b>Date Developed:</b>	<b>June 2018</b>
Position Purpose	
To provide an enjoyable and friendly coastal environment and experience for customers.	
Qualifications and Experience	
<i>(Minimum required/essential for success in the job)</i>	
<p><b><u>Essential:</u></b></p> <ul style="list-style-type: none"> <li>• Certificate III in Public Safety (Aquatic Search &amp; Rescue) or the ability to obtain during the season</li> <li>• Certificate II in Public Safety (Aquatic Rescue)</li> <li>• Beach Management award or equivalent (including PUATAE002B, PUAOPE027A, BSBFLM312)</li> <li>• Current Class C Drivers Licence</li> <li>• Current Advanced Resuscitation Techniques (HLTAID007)</li> <li>• Current Provide First Aid (HLTAID003)</li> <li>• Spinal Management Certificate or equivalent</li> <li>• Possess a "Working with Children Check" Clearance in accordance with the 'Child Protection (WWC) Act 2012'</li> <li>• Minimum 2 seasons as a Beach / Ocean Lifeguard</li> <li>• Demonstrated ability to work unsupervised</li> </ul>	

- Demonstrated ability to provide excellent customer service
- Well-developed communication and interpersonal skills
- Proven competence in Beach/Ocean Lifeguard operations or surf lifesaving operations including beach management skills, making sound judgements and the ability to respond appropriately under pressure
- Ability to satisfactorily complete Shellharbour City Council Beach Lifeguard Fitness/Strength and Skills Assessments
- Experience in making suggestions for improvements to a quality management system or suggestions for other business improvements

**Desirable:**

- Knowledge of Shellharbour City Council controlled beaches, beach regulations and the Local Government Act
- Personal Water Craft licence
- Pool Lifeguard Certificate and or Licence (SISSS00111)

**Fitness/Strength and Skills Assessment** includes:

*(Assessment requirements may change to suit conditions on the day)*

- Emergency care including casualty assessment, CPR, Defibrillation and oxygen resuscitation and First Aid
- Minimum 150m Tube and minimum 250m board rescues
- Lifeguard mission of run, swim, board paddle and run
- Pool Swim 800 meters under 14 minutes
- 1600m run in under 7 minutes

## Main Activities/Tasks

Council operates on the principle of existing to provide benefits for our Community, Councillors, Customers and the Council itself – we call this the 4C's. This position is required to do everything they can to identify, develop, resource, provide, support and measure benefits to the 4C's.

- Initial and Ongoing assessments of beach/ocean conditions and identification of coastal hazards that might compromise the safety of customers
- Supervision of the public on Council beaches within the primary area
- Placement of required (temporary) signage to ensure notification of hazards and suitable swimming and surf craft areas for public awareness
- Coordinate local response for aquatic emergencies and casualty management - first aid and/or resuscitation
- Ensure beaches are cleaned and report any required maintenance
- Maintain public awareness of, and where necessary, enforce council regulations
- Facilitate daily checks of first aid and rescue equipment
- Facilitate reports and statistical information as required by Beach Lifeguard Supervisor
- Ensure the highest levels of customer service are provided and any complaints receive prompt attention

- Supervision of Grade 8 and Grade 10 Casual Beach Lifeguards in designated area
- Mentor and provide on the job training of Grade 8 Beach Lifeguards
- Assist Beach Lifeguard Supervisor in staff evaluations
- Ensure Council image is maintained at a high level through wearing Beach Lifeguard uniform and personal grooming
- Deliver beach/ocean awareness programs as required
- Attend Lifeguard meetings and training sessions as a member of the Aquatics and Recreation team
- Other duties within skill and ability level as directed by supervisor

#### **Work Health & Safety**

- Ensure any equipment breakdowns and/or building faults receive immediate action
- Required to take reasonable care of self and others in the workplace
- Cooperate with all health and safety policies and procedures agreed to by management and staff
- Report any unsafe conditions that are identified
- Not bypass or misuse systems or equipment provided for WH&S purposes.
- Must participate in WH&S training as required and contribute to the identification of workplace hazards and assessment of risks as required.

#### **Accountability and Behaviours**

- To ensure that they are accountable for their behaviours in the delivery of their duties noted in the position and other functions relating to their role.
- To conduct yourself at all times in accordance with Council's Core Organisation Values when dealing with Council, Community, Customers and Councillors (4C's).
- Maintain the level of fitness and be capable of fulfilling the Fitness and Skills Assessment at any given time
- Maintain certification/award currency for the duration of employment and demonstrate proficiency as required

#### **Organisational Values**

- Apply and demonstrate Council's Core Organisation Values - Collaboration, Accountability, Integrity, Respect, Sustainability