

POSITION DESCRIPTION	
Title:	Senior Transport Engineer
Group	Built and Natural Environment
Reports to:	Stormwater and Transport Manager
Grade:	19 (eligible for CLA)
Hours:	35 hpw
Number of Direct Reports:	2
Number of Indirect Reports:	
Vehicle:	Yes – Category A or B
Position Code:	
Pre-placement Medical:	Low Risk
National Police Check:	Not Required
WCCC Check:	Not Required
Date Developed:	December 2019
Position Purpose	
To provide strategic transport network technical assessments, traffic management advice and direction regarding a wide range of strategic planning and traffic/transport infrastructure improvement projects and traffic committee matters for the City.	
Qualifications and Experience	
<i>(Minimum required/essential for success in the job)</i>	
<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Relevant Degree in Engineering or related field • Extensive experience in transport planning and traffic management. • Demonstrated experience in the scoping or design of road and path infrastructure, road safety improvements and traffic engineering. • Demonstrated leadership experience with the ability to lead, support and motivate • Demonstrated experience in development and review of quality management systems or other business improvement systems. • Excellent customer service, written and verbal communication skills. • Class C Drivers Licence. 	

Desirable:

- Demonstrated knowledge of Local Government Act, Environmental Planning & Assessment Act, Roads Act, Austroads and Australian Road Rules.
- Traffic committee experience.
- Experience in Civil Design, road or traffic facilities.
- Experience with traffic modelling software.

Main Activities/Tasks

Council operates on the principle of existing to provide benefits for our Community, Councillors, Customers and the Council itself – we call this the 4C's. This position is required to do everything they can to identify, develop, resource, provide, support and measure benefits to the 4C's.

- Provide strategic direction in the development of parking strategies, transport network and road safety programs and advice to the Community, Councillors, Customers and the Council.
- Provide technical assessments, reports, recommendations, recommended consent conditions etc. in support of land use planning (including but not limited to, contributions plans, DCP or SLEP amendments, or other strategic projects) regarding primarily traffic, transport, road safety, development applications and parking matters.
- Provide reports to Local Traffic Management Committee and work with the NSW Roads and Maritime Services (RMS) on matters that may affect the RMS road network or road safety.
- Develop the Road Safety Strategic plan and in collaboration with the Road Safety Officer implement road safety initiatives.
- To supervise staff in traffic and transport planning and management.
- High level input and scoping related to strategic traffic matters.
- Stakeholder engagement and communication plans.
- Provide traffic engineering input to Council's Traffic Committee.
- Prepare Traffic Committee and Council reports and implement resolutions.
- Provide technical and operational advice to Traffic Committee.
- Carry out traffic investigations and analysis.
- Prepare concept plans for traffic facilities.
- Manage implementation of Councils resolutions per the Traffic Committee advice.
- Respond to requests for additional street lighting on Councils road network.
- Coordinate collection of traffic data.
- Respond to customer enquiries and correspondence in relation to traffic management.
- Supervise trainees and graduate engineers, allocate work, monitor workload, and provide coaching and guidance.
- To develop, maintain and enhance Strategic transport planning in Shellharbour City.
- Preparation of funding submissions to State and Federal Authorities.
- Carry out land use based transportation modelling to assess the impact of development and network options.

- Produce reports for developer contributions plans.
- Attend pre-lodgment meetings for Development Applications as required.
- Attend to general enquiries and correspondence in relation to traffic matters.
- Monitor safety standards compliance.
- Maintain knowledge level through networking and seminars, conventions and relevant courses.
- Responsible for the design and implementation of effective, efficient and economical risk management and internal control framework that prevents and detects fraud and corruption.
- Act in the position of Stormwater and Transport Manager as required.

Work Health & Safety

- Required to take reasonable care of self and others in the workplace
- Cooperate with all health and safety policies and procedures agreed to by management and staff
- Report any unsafe conditions that are identified
- Not bypass or misuse systems or equipment provided for WH&S purposes.
- Must participate in WH&S training as required and contribute to the identification of hazards and assessment of risks as required.

Accountability and Behaviours

- To ensure that they are accountable for their behaviours in the delivery of their duties noted in the position and other functions relating to their role.
- Follow Council policies and procedures.
- Work collaboratively within the team and across Council towards common goals.
- Develop and maintain positive and effective professional working relationships with community and customers.
- Contribute to a positive organisational culture.
- Continuous improvement – evaluate current activities and continuously look for ways to improve quality, effectiveness and efficiency.

Organisational Values

- Apply and demonstrate Council's Core Values of Collaboration, Accountability, Integrity, Respect and Sustainability.
- Apply and demonstrate the four principles that together form the focus of the organisation, namely the 4C's: Community, Councilors, Customer and Council.