



To apply for this position, please answer the questions on the advertisement.

POSITION DESCRIPTION	
Title:	Strategic Planner
Group:	City Planning
Reports to:	Group Manager City Planning
Grade:	19
Hours:	28 hours per week
Vehicle:	No
Position Purpose	
To develop and implement Council's strategic land use planning program.	
Qualifications and Experience <i>(Minimum required/essential for success in the job)</i>	
<p><u>Essential:</u> (to apply for this position, please answer the questions in the advertisement)</p> <ul style="list-style-type: none"> • Degree qualifications in town planning or industry relevant equivalent • Knowledge of the NSW Environmental Planning & Assessment Act and as it relates to strategic land use planning • Demonstrated ability to prepare detailed strategic plans and supporting documentation • High level interpersonal, facilitation and negotiation skills as well as excellent written and oral communication skills • Demonstrated experience in development and review of quality management systems or other business improvement systems <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Experience in the preparation and management of Planning Proposals and Development Control Plans under the Environmental Planning and Assessment Act • Ability to organise and facilitate meetings, workshops and community engagement initiatives • Experience in traffic, open space & community facilities planning • Knowledge of Integrated Planning and Reporting requirements under the NSW Local Government Act 	

- Experience in supervising consultants
- Experience in the NSW Land and Environment Court

Main Activities/Tasks

Council operates on the principle of existing to provide benefits for our Community, Councillors, Customers and the Council itself – we call this the 4C's. This position is required to do everything they can to identify, develop, resource, provide, support and measure benefits to the 4C's.

The preparation and management of Planning Proposals, town centre plans and Development Control Plans under the Environmental Planning and Assessment Act, including but not limited to:

- Research and reporting of planning and development issues facing the local government area
- Assessment, reporting and processing of Planning Proposals
- Maintenance of planning provisions in Council's data management systems.
- Liaise with Council staff, developers & general public on planning and development issues.
- Preparation of detailed reports to Council
- Prepare briefs, appoint and supervise consultants
- Research and prepare policy and plans
- Assist in the preparation of evidence for appeals in Court or other tribunals
- Contribute to Council's performance planning and reporting
- Support and contribute to continuous business improvement
- Undertake duties as directed by the Group Manager City Planning

Support and promote the integrity and reputation of Council, accountability and behaviours

- Apply and demonstrate the values of Council across all aspects of work – collaboration, sustainability, accountability, integrity and respect.
- Be a role model for quality customer service
- Ensure compliance with all Council policies and procedures and relevant legislation

Work Health & Safety

- Required to take reasonable care of self and others in the workplace
- Cooperate with all health and safety policies and procedures agreed to by management and staff
- Report any unsafe conditions that are identified
- Not bypass or misuse systems or equipment provided for WH&S purposes.
- Must participate in WH&S training as required and contribute to the identification of hazards and assessment of risks as required