

<b>POSITION TITLE &amp; NUMBER:</b>	Cleansing Services Officer (POS 274)
<b>DIVISION:</b>	People, Place and Civic Services
<b>DEPARTMENT/SECTION:</b>	Civic Spaces
<b>EMPLOYMENT STATUS:</b>	Permanent, Full-Time
<b>GRADE:</b>	6

## POSITION OBJECTIVE

To maintain a clean and safe Municipality by undertaking street cleansing and waste removal duties in high profile areas.

## KEY RESPONSIBILITIES AND DUTIES

- Provide high quality town street cleansing and waste removal services to the Municipality;
- Provide effective and efficient delivery of required cleansing outcomes on a daily basis, and for contributing effectively to a team-based approach to the continuous improvement of cleaning services;
- Operation of plant and equipment in accordance with safe work method statements;
- Be prepared to work any shift (day, afternoon or night) and on weekends and required;
- Report to the Manager any defects or faults related to the Municipality infrastructure.

## KEY PERFORMANCE INDICATORS AND OUTPUTS

- Designated streets are regularly cleaned as per your fortnightly schedule and community hubs are waste-free and fit for community use;
- Designated open space areas are regularly cleaned as per your fortnightly schedule and parks are waste-free and fit for community use;
- Plant and equipment are effectively and safely used for street cleaning and are maintained and cleaned after every use;
- All work conducted is in a safe manner as outlined in Council's SWMS and WHS procedures, and as directed by supervisor.

## ORGANISATIONAL RELATIONSHIPS

<b>Reports to:</b>	Civic Space Maintenance Coordinator
<b>Supervises:</b>	Nil
<b>Internal Stakeholders:</b>	Civic Space Team Members, Open Space and Urban Services Team,
<b>External Stakeholders:</b>	Members of the General Public

## ADDITIONAL INFORMATION

- You will comply with and follow all Workplace Health and Safety requirements as set out in all relevant policies, procedures, legislation and Acts.
- You may be provided with or use equipment that contains electronic monitoring devices.
- In line with the Local Government (State) Award 2020, the employer may direct the employee to carry out such duties within the limits of the employee's skill, competence and training.

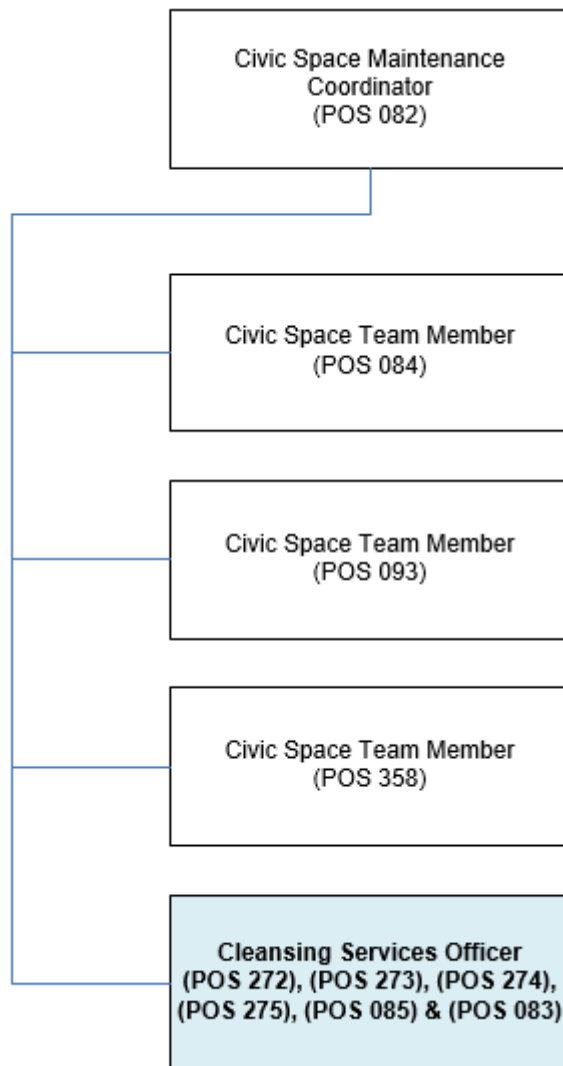
## SKILLS AND ATTRIBUTES

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- Cleaning
- Street Sweeping
- Mechanical Sweeper Operation
- Waste Management
- Recycling

## ORGANISATIONAL CHART

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## QUALIFICATIONS

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- Basic working knowledge of procedures or practices in one function. General Schooling, Year 12 Standard or specialist training in one specific subject or skill e.g. completing a TAFE Certificate Levels 1 & 2;
- Current Class 'LR' Driver's License.

## KEY SELECTION CRITERIA

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- Qualifications as above
- Demonstrated experience in driving various vehicles and plant for operation;
- Be prepared to work any shift (day, afternoon or night), weekend overtime and public holidays from various locations as required – Rotating roster (7 days);

- Can communicate to a level that enables the accurate interpretation of instructions;
- Ability to work in a team environment and individually under limited supervision;
- Experience in the use of hand held equipment, operation and driving the full range of street cleaning equipment, plant and trucks **(Desirable)**.

## APPROVAL OF POSITION DESCRIPTION

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- This position description has been reviewed and accurately describes the job.
- Job qualifications and accountabilities are relevant to the position.

Employee: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Manager: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_