

# Position Description

<b>Position title</b>	Plant Operator / Formsetter
<b>Reports to</b>	Ganger
<b>Department</b>	Infrastructure Services – Roads and Transport
<b>Classification</b>	Level 5 (Local Government Industry Award) Stream B
<b>Last Review Date</b>	March 2018

## Position Summary

This position is responsible for completing form setting, concrete placement and finishing and, as required, the operation and maintenance of Council's truck and plant for road construction and maintenance projects throughout the Tablelands Region.

## Position Specific Accountabilities

- Comply with instructions given by supervisors
- Carry out duties in a competent, capable, safe and efficient manner
- Deliver high standard road, drainage, footpath and capital project concrete works, on time, within budget and in compliance with design specifications and regulations
- Operate and maintain assigned plant and vehicle, in a responsible, safe, efficient and cost effective manner
- Complete and submit plant maintenance reports
- Work cooperatively and support team mates to achieve the Work Group's goals

## Organisation Responsibilities

- Model the highest standards of ethical and professional behaviour and act with integrity and confidentiality whilst representing Council internally and externally.
- Adhere to all legislative frameworks, rules, Council policies and guidelines.
- Prepare and submit reports for Council and the Executive Leadership team as required.
- Be familiar with and undertake all work in accordance with relevant policy and legislation, including:
  - TRC's Safety Management System - SAFE PLAN, TRC's Code of Conduct, Council's Local Laws, Values and Behaviours, the *Local Government Act 2009*, Anti-discrimination and Privacy legislation, Purchasing and Procurement; and
  - Comply with all Workplace Health & Safety Legislation, and other relevant policies, procedures and legislation.
- Follow reasonable directives to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster.
- Other responsibilities as reasonably expected.

## Selection Criteria

### Essential

1. Strong work ethic and an ability to contribute and work within a team environment.
2. Ability to communicate effectively, both written and verbally, with team members and supervisors.
3. Substantial experience in form setting and concrete work, including the ability to understand and work to engineering designs and specifications.
4. Physical ability and experience conducting labouring, road construction and maintenance duties.

5. Awareness of safe work practices including manual handling techniques and an ability to follow Workplace Health and Safety procedures and policies.

#### Qualifications

- Queensland Construction White Card, or National equivalent
- Possession of a current Drivers Licence (MR or HR), or willingness to obtain
- Plant operator tickets
- Carpentry / concreting qualifications
- Current Traffic Controlling Accreditation, or be eligible to obtain (require a Crimtrac criminal check)
- Traffic Management Implementation, or willingness to obtain
- Level II Chainsaw (Desirable)
- First aid certificate (Desirable)

#### Position Specific Conditions

- The successful completion of a Pre-Employment Medical Assessment (including drug and alcohol screening) is required before any offer of employment.
- This role requires evidence of skills and qualifications and the possession of a current Drivers Licence.

I have read and understood the above Position Description					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	