

# Position Description

<b>Position title</b>	Labourer (Construction & Contracts)
<b>Reports to</b>	Ganger
<b>Department</b>	Infrastructure Services – Roads & Transport
<b>Classification</b>	Level 3 - Local Government Industry Award (Stream B)
<b>Last Review Date</b>	May 2018

## Position Summary

This position provides a high standard of operational and maintenance labouring skills and knowledge across the Tablelands Region.

## Position Specific Accountabilities

- Comply with instructions given by supervisors
- Carry out duties in a competent, capable, safe and efficient manner
- Work cooperatively and support team mates to achieve the Work Group's goals
- Follow reasonable directives to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster
- Other responsibilities as reasonably expected

## Organisation Responsibilities

- Model the highest standards of ethical and professional behavior and act with integrity and confidentiality whilst representing Council internally and externally.
- Adhere to all legislative frameworks, rules, Council policies and guidelines.
- Prepare and submit reports for Council and the Executive Leadership team as required.
- Be familiar with and undertake all work in accordance with relevant policy and legislation, including:
  - TRC's Safety Management System - SAFE PLAN, TRC's Code of Conduct, Council's Local Laws, Values and Behaviors, the *Local Government Act 2009*, Anti-discrimination and Privacy legislation, Purchasing and Procurement; and
  - Comply with all Workplace Health & Safety Legislation, and other relevant policies, procedures and legislation.
- Follow reasonable directives to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster.

## Selection Criteria

### Essential

1. Strong work ethic and an ability to contribute and work within a team environment.
2. Ability to communicate effectively with team members and supervisors.
3. Physical ability and experience conducting labouring, road construction and maintenance duties.
4. Awareness of safe work practices including manual handling techniques and an ability to follow Workplace Health and Safety procedures and policies

### Qualifications

- Queensland Construction White Card, or National equivalent (mandatory)

- Hold a current Traffic Control Accreditation, or be eligible to obtain (require a Crimtrac criminal check) (mandatory)
- Level II Chainsaw (mandatory)
- Manual of Uniform Traffic Control Devices (MUTCD) Level 2 Competency (desirable)
- 'HR' Drivers Licence (desirable)
- Skid Steer Operators Licence (desirable)
- First aid certificate (desirable)

## Position Specific Conditions

- The successful completion of a Pre-Employment Medical Assessment (including drug and alcohol screening) is required before any offer of employment as well as
- This role requires evidence of skills and qualifications and the possession of a current Drivers Licence.

I have read and understood the above Position Description					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	