

Position Description

Position title	Plant Operator Maintenance
Reports to	Foreperson Maintenance
Department	Infrastructure & Planning
Classification	Level 5, Local Government Industry Award (Stream B)
Last Review Date	July 2019

Position Summary

The position is responsible for the operation and maintenance of Council's truck and plant for road construction and maintenance projects and for providing a high standard of operational and maintenance labouring skills throughout the Tablelands Region.

Position Specific Accountabilities

- Comply with instructions given by supervisors
- Carry out duties in a competent, capable, safe and efficient manner
- Operate and maintain assigned truck and or plant, in a responsible, safe, efficient and cost-effective manner
- Actively prevent breakdowns by reporting defects, submitting maintenance reports and completing routine servicing and basic care of designated plant
- Complete labouring tasks when plant operation is not in demand, as directed
- Work cooperatively and support team mates to achieve the Work Group's goals
- Follow reasonable directives to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster
- Other responsibilities as reasonably expected

Organisation Responsibilities

- Model ethical and professional behaviour and act with integrity and confidentiality whilst representing Council.
- Adhere to all legislation, Council policies and guidelines.
- Prepare and submit reports for Council and the Executive Leadership team as required.
- Be familiar with and undertake all work in accordance with relevant policy and legislation, including: TRC's Safety Management System - TRC's Code of Conduct, Council's Local Laws, Values and Behaviours, the *Local Government Act 2009* and *Local Government Regulation 2012*, Anti-discrimination and Privacy legislation; and
- Comply with all Work Health & Safety Legislation, and other relevant policies, procedures and legislation.
- Provide direction to maintain critical business activities in the event of an unplanned disruption, including but not limited to a disaster.
- Other responsibilities as reasonably expected by Council.

Selection Criteria

Essential

1. Strong work ethic and an ability to contribute and work within a team environment.
2. Ability to communicate effectively, both written and verbally, with team members and supervisors.
3. Experience operating and servicing trucks and plant.

4. Physical ability and experience conducting labouring, road construction and maintenance duties.
5. Awareness of safe work practices including manual handling techniques and an ability to follow Workplace Health and Safety procedures and policies.

Qualifications

- General Construction Induction card (mandatory)
- MR Driver's License (mandatory)
- Plant Operator Tickets (mandatory)
- Traffic Control License (mandatory)
- Traffic Management Implementation certificate (desirable)
- Level II Chainsaw (desirable)
- First Aid certificate (desirable)

Position Specific Conditions

- The successful completion of a Pre-Employment Medical Assessment (including drug and alcohol screening) is required before any offer of employment.
- This role requires evidence of skills and qualifications and the possession of a current Drivers Licence.

I have read and understood the above Position Description					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	