



## POSITION DESCRIPTION

<b>Position</b>	Moorumbina Mongurnallin Case Manager		
<b>Reports to</b>	Team Leader – Youth Housing	<b>Direct Reports</b>	0
<b>Status</b>	Ongoing	<b>Time Fraction</b>	1.0 EFT
<b>Award</b>	SCHADS Level 4	<b>Location</b>	Frankston

## OUR VISION

Aboriginal self-determination – Live, Experience and Be.

## OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.

## BACKGROUND

In recognition of the issues facing Aboriginal young people leaving care, the Department of Families, Fairness and Housing (Bayside Peninsula) in partnership with the Victorian Aboriginal Child Care Agency (VACCA) and Kids Under Cover are piloting a new accommodation service model to assist Aboriginal young people exiting out-of-home care (OoHC) at risk of homelessness, to better meet individual and cultural needs. Moorumbina Mongurnallin is a Village21 model adapted to the needs of young Aboriginal people aged between 16 and 21 years, leaving care, who are experiencing homelessness or at risk of homelessness. Support can be provided irrespective of a persons' existing living arrangement.

The model offers eligible Aboriginal young people the opportunity to strengthen their independent living skills in a culturally safe and a supportive living environment. Moorumbina Mongurnallin contains a cluster of studios and a shared communal space with capacity to accommodate six young people and two live in mentors at any one time.

The target group is young people eligible for Home Stretch (via Better Futures) who are about to exit or have exited the child protection system and are at risk of homelessness. Eligible young people accepted into the Moorumbina Mongurnallin service model can be accommodated until 21 years of age with a commitment to achieving educational, employment and housing goals.



## POSITION SUMMARY

The Moorumbina Mongurnallin Case Manager will provide individualised case management to all young people accepted into the model; proactively engaging and developing the required rapport to identify key areas that can be promoted and built upon with a strong focus on strengthening their independent living skills and connection to culture and community.

The role is responsible for supporting young people to develop individual plans outlining key goals to be achieved and provide opportunities to review progress. The worker is expected to work closely with young people to ensure their preparedness to transition to independent living.

## KEY RELATIONSHIPS

*Internal:* Youth Services staff including Better Futures, broader VACCA programs, staff, management & leadership.

*External:* DFFH Child Protection and PCU, Out of Home care Providers, Kids Undercover, local Real Estate Agents, local education and employment agencies, Aboriginal and mainstream support services, Community members, children and families.

## KEY SELECTION CRITERIA

### ESSENTIAL

- Demonstrated understanding of, and commitment to, the values that underpin VACCA' vision and purpose and the capacity to take a leadership role in championing these internally and externally
- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the key issues which impact upon Aboriginal communities.
- An ability to work in a culturally appropriate and respectful manner with the Aboriginal community.
- Comprehensive knowledge and understanding of the Youth employment, education and training, and housing/homelessness sectors in the Southern regions and pathways to engage in education, employment and long-term housing.
- Experience in effectively engaging young people who have had an out of home care experiences and/or are at risk of homelessness.
- A proven ability to negotiate and advocate on behalf of the Aboriginal community.
- An ability to undertake case management tasks, such as assessments, referrals, case planning. Managing risks and exit planning.
- An ability to facilitate individual and group workshops and events aimed at young people.
- An ability to work effectively with Aboriginal organisations, Government departments and community service organisations.



## REQUIREMENTS

- A relevant tertiary qualification in Social Work, Psychology, youth work and/or related behavioural sciences at degree level with substantial experience; or associate diploma level with substantial experience in the relevant service stream, or less formal qualifications with specialised skills sufficient to perform at this level.
- You must have and continue to hold a full Victorian Driver's Licence, a current employment Working With Children Check card and a clear National Police Check
- Current COVID-19 vaccination (including booster dose, as applicable)

***This position is designated as an Aboriginal Identified Position under the Equal Opportunity Act 2010 (Victoria). Applicants for this role must identify as Aboriginal and/or Torres Strait Islander descent as specified in the Act.***

## SERVICE DELIVERY

- Provide effective direct support and case management for young people in Moorumbina Mongurnallin, with a focus on increasing independent living skills, positive connections with their families and community, strengthening connection to culture, and maintaining participation in employment, education and/or training.
- Assist young people supported by Moorumbina Mongurnallin to access long term housing such as private rentals and public housing.
- Work collaboratively with young people, as well as their families and any professionals involved, to ensure goals are identified, appropriate support is provided, and progress is monitored.
- Ensure Moorumbina Mongurnallin remains a culturally safe environment, with regular opportunities for the young people to explore and strengthen culture.
- Maintain and update Cultural Support Plans as living documents.
- Encourage young people to engage and participate in Aboriginal community events.
- Ensure the timely reporting of maintenance issues, ensuring basic household amenities are provided for, liaising with maintenance personnel and completing relevant OHS audits, where required.
- Ability to work flexible hours, including some evening work, from time to time.

## ADMINISTRATION

- Maintain a good standard of electronic records in line with the case management systems and DFFH legislative and VACCA policy requirements including use of CSNet.
- Input data and case notes into the appropriate client database and be responsible for maintaining client information.
- Maintain accurate statistical data using data systems as required by VACCA and DFFH
- Participate in orientation and inductions, formal supervision, reflective practice, annual performance appraisals and professional development activities, in accordance with VACCA's supervision framework and related policies.

## RELATIONSHIP MANAGEMENT



**VACCA**  
Connected by culture

- Work as part of a multidisciplinary care team, sharing individual skills and knowledge
- Work collaboratively with a range of stakeholders to ensure coordinated approach to services for children, young people, and their families.

### HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

### QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

### OTHER

- Participate proactively in team project initiatives
- Participate in external meetings relevant to the program or as determined by the Team Leader.
- Participate in ongoing professional development, training and supervision
- Support other team members in periods of high demand and during periods of absence.
- Undertake other duties as requested

### ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.

This position is designated under the Multiagency Risk Assessment and Management framework (MARAM) Identification (Tier 2) level which requires mandated MARAM Family Violence Screening & Identification training and responsibilities.