

Job Description

**Position:** Occupational Therapist

**Division:** Therapy Services Tasmania

**Reports To:** Program Manager

**Direct Reports:** None

**Level:** 5/6/7

**Agreement:** VisAbility Limited Enterprise Agreement 2018 - 2021

**Position Summary:**

The position provides effective, efficient and responsive services to meet the needs of clients with respect to professional Occupational Therapy services, including, but not limited to:

* Conducting functional and clinical assessments
* Prescription and recommendation of specialised assistive technology or aids
* Development of intervention plans and strategies
* Provision of recommendations and support to enhance activities of daily living
* Education and Training for external organisations in our areas of expertise

# Our Vision

Inclusion and independence for all.

# Our Values

Be there for everyone.

Trust and be trustworthy.

Collaborate and be innovative.

# Our Purpose

To give everyone living with vision loss the support and confidence they need to thrive in the community.

## We Aspire To

* Create a positive environment through our interactions with others
* Promote honesty by having moral and ethical principles
* Practice decision making with confidence
* Build trust through personal leadership
* Embrace change and be solution focused

## We Strive To

* Continually pursue excellence and use best practice procedures
* Always act with respect and dignity toward others
* Engage in honourable conduct
* Be accountable for our actions
* Act professionally in all situations, especially when publicly representing our organisation
* Achieve our personal and work goals
* Take a proactive approach to coaching, learning and sharing knowledge

# Key responsibilities and accountabilities

Contribute to an integrated and seamless model of service which reflects best practice in the provision of individualised services and person-centred approaches through the delivery of relevant therapy services.

* Using a person-centred approach undertake clinical assessment of functional independence, program development, implementation, management and evaluation of individual services, including the prescription and recommendation of specialised assistive technology equipment and aids, as required
* Monitor and evaluate the provision of individualised and person-centred services and supports to ensure adherence to the policies, procedures and standards of VisAbility and relevant contractual obligations
* Remain current in evidence-based practice and the latest technologies, aids and equipment.
* Maintain timely and accurate records and related assessments, case plans and documentation of services within the Client Management System
* Report any issues relating to or impacting upon service provision for areas of responsibility to the Program Manager
* Actively seek information from VisAbility’s Process Mapping System and contribute to the creation and ongoing improvement of VisAbility’s processes through providing input, feedback and suggestions
* Contribute to the wider OT profession by undertaking coaching and mentoring of students and educating and training external organisations and stakeholders.
* Other duties as required

# Skills and attributes required

## Essential:

* Tertiary Qualification in Occupational Therapy and registered with AHPRA to practice in Australia
* Experience in assessing and evaluating functional needs of clients
* Demonstrated high level of interpersonal skills as this role requires you to work within an interdisciplinary team, external organisations and a varied client base;
* Demonstrated ability to write comprehensive, concise and accurate reports for client recommendations;
* To be highly autonomous and confident in making decisions relating to client recommendations and assessments;
* Demonstrated experience in implementing person centred interventions.
* Excellent communication and analytical skills with respect to the preparation of complex submissions
* Ability to understand and utilise communication strategies and tools
* Demonstrated innovative approach to service delivery
* Understanding of the Disability and Community Sectors and in particular knowledge related to disability and aged care client directed care and the application of person-centred practices
* Sound knowledge of current philosophy, legislation, standards and policies relating to disability and aged community care services in both the state and national arena
* Current National Police Certificate and Working with Vulnerable People Check
* The ability to travel to client appointments.

## Desirable:

* Previous experience and knowledge in working with individuals with disability, vision impairment or acquired brain injury
* Previous experience in a similar role within the disability and/or health-related sectors
* Understanding of funding models, specifically the NDIS.
* Valid “C” or “E” class driver’s license