

Position: Grade 1 PODIATRIST

Visa sponsorship is available for this role.

Minimum Qualifications: B. Sc. (Podiatry) or equivalent

EBA: Allied Health Professionals (Victorian Public Health Sector)

Classification: Grade 1, Year 2-7, dependant on experience

Salary: range from \$67,849 to \$82,524

Superannuation: 11% employer contribution

Working hours: Flexible 0.8 - 1.0 FTE (64 -80 hrs per fortnight) with ADO for full-time

Basis of employment: Permanent

Location: based in Hamilton, Victoria with ability to work across all sites

Team: Podiatry Team within Primary and Preventative Health (PPH) Division (Community nurses and Allied Health)

Line Manager to: Podiatry Manager - Hamilton Base Hospital (HBH)

Contact for enquiries:

Phuong Huynh

Podiatry manager

(03) 55518353

Phuong.Huynh@wdhs.net

How to apply: Online applications. Go to <https://wdhs.net/v2/home/careers/> then find the position by title or number and apply

ABOUT US

At Western District Health Service (WDHS) we pride ourselves on our strong teamwork and our shared commitment to providing person-centred high-quality healthcare to the Southern Grampians community. We encourage and celebrate diversity, inclusion and accessibility for our staff and visitors to our services and we are dedicated to living our values of: Integrity, Innovation, Collaboration, Accountability, Respect and Empathy.

With a population of approximately 10,000 and a catchment of 16,500, Hamilton is the regional centre of Victoria's Southern Grampians region and WDHS is the largest employer in the region. WDHS provides a comprehensive range of acute inpatient services, residential aged care and primary and community health services. To find our more information about WDHS you can visit <https://wdhs.net/v2/about-us/>.

The Greater Hamilton region is rich with lifestyle opportunities and facilities. Working for WDHS will enable you to pursue your profession, build your career and enjoy a great work/life balance. With the Grampians National Park and stunning beaches on your doorstep in Warrnambool, Port Fairy and Portland and wineries dotted in-between, a better lifestyle is waiting for you!

Be Yourself - We value the unique backgrounds, experiences and contributions that our staff and visitors bring to our service. First Nations people, those identifying as LGBTQIA+, people of all ages, with disabilities and culturally and linguistically diverse people are encouraged to apply.

About the Role:

As a Grade 1 Podiatrist within our dynamic team, you will report directly and be well supported by the Podiatry Manager. You will have the opportunity to consolidate and improve your clinical skills by working in a variety of clinical areas including acute, sub-acute, community health and aged care.

This role is suitable for either a new graduate or early career experience podiatrist looking to have greater autonomy and responsibility to reach your full potential and broaden your scope, you will also be supported to pursue personal and professional development programs, complete discipline-specific competency training, and explore other development opportunities and progression to Grade 2 position.

You have the opportunity to deliver high quality podiatry services and to contribute to creating Australia's healthiest rural community. You will engage in all aspects of podiatry including neurovascular assessments, diabetes assessment and education, wound management, general footcare, biomechanical assessment and management, nail surgery and footwear assessment and education.

Responsibilities and duties include:

- Provision of clinical services in relevant clinical areas such as diabetes, wound management, nail surgery, biomechanics and aged care
- Provision of services to outpatient, inpatient and all WDHS sites including external regional and aged care facilities
- Provision of clinical delivery and skills to provide timely, best practice and acceptable clinical care to clients for prevention and management of health conditions
- Liaise with relevant health professionals or services to facilitate client care and support for services or intervention as relevant.
- Contributes to health promotion activities, quality Improvement activities or relevant health service programs
- Engage in work plan review and commitment to continuous professional development
- Participate in professional supervision, peer support and student supervision
- Any other duties as directed by the Podiatry Manager

About You:

Selection Criteria:

ESSENTIAL

- Commitment to the WDHS Values of Integrity, Innovation, Collaboration, Accountability, Respect and Empathy and ability to exhibit behaviour which reflects our values.
- Demonstrated understanding of the importance of teamwork in a health service environment, including the ability to work collaboratively and cohesively with colleagues, supervisors, and other stakeholders.
- A qualification in Bachelor Podiatry (or relevant equivalent degree)
- Eligible for, or registered with Australian Health Practitioner Regulation Authority (AHPRA)
- Demonstrated skills in all aspects of podiatry assessment and intervention.
- Well-developed analytical, negotiation and problem-solving skills.
- Sound understanding of the infection control requirement for Podiatrists.

DESIRABLE:

- Commitment to continuous learning
- Understanding of the specific needs of rural clients
- Ability to work autonomously and with initiative
- Commitment to continuous quality improvement
- Ability to adapt to evolving work environment

Benefits of Working with Us

- Flexible working arrangements (full & part-time, contract) and option to purchase additional leave to support work/life balance.
- If needing to relocate:
 - Relocation consultant support (housing, partner employment, childcare/education, social groups etc)
 - Cash payment for relocation costs (up to \$2,000) and other financial support for covering relocation costs through salary packaging
 - Accommodation and housing support (up to 6 months).
- External professional development funding support in the first 12 months (up to \$2,000).
- Internal training and development opportunities to support professional and personal growth.
- Enterprise Bargaining Agreement based remuneration.
- Generous salary packaging on pre-tax income on mortgage/rent and other living expenses (up to \$9,010) and entertainment and meals (up to \$2,600) and novated vehicle leasing.
- Free on-site car parking
- Social club membership offering a range of events, functions and local community discounts.
- A culture which supports staff health and wellbeing including:
 - Green Bean Café on site at the Hamilton hospital
 - Discounted leisure memberships
 - Gym membership at corporate rates
- Access to Employee Assistance Program (EAP)

Other Requirements

- Current Police Check or international Police Check
- Current or willing to apply Working with Children Check
- Current Driver's Licence or International Driver's Licence
- Current or willing to apply NDIS worker screening check
- Comply with Vaccination requirements

Occupational Health and Safety Responsibilities

All Western District Health Service employees share responsibility for occupational health and safety, (OH&S) with specific responsibilities and accountabilities allocated to positions within the organisational structure. Any employee who fails to meet his/her obligations concerning health and safety may, depending on the circumstances, face disciplinary action up to, and including, dismissal.

Employees have a responsibility to comply with all relevant WDHS OH&S management system Policies, Procedures and programs. This includes the WDHS Injury Management Program.

Employees have a responsibility to take all reasonable care to prevent incident or injury to themselves or to others in the workplace. Employees are expected to learn and follow approved standards and Procedures that apply to their activities and check with their manager when they have any doubts concerning potential hazards.

Employees have a responsibility for:

- Looking after their own health and safety and those of others in the workplace;
- Follow safe work practices and use personal protective equipment as required;
- Participate in OH&S consultation and OH&S training initiatives;
- Report any accidents, incidents, injuries "near misses", safety hazards and dangerous occurrences, assist with any investigations and the identification of corrective actions;
- Cooperate with managers and supervisors so that they can meet their OH&S responsibilities;
- Don't wilfully interfere with or misuse anything provided in the interest of health and safety or wilfully put anyone at risk;
- Performing only those tasks for which they have received appropriate training and instruction;

- Ensuring that they understand and comply with those responsibilities which apply to them while performing their duties at the workplace;
- Participate in emergency evacuation exercises.

INHERENT PHYSICAL REQUIREMENTS:

Western District Health Service has a duty of care to all staff. The purpose of this section is to ensure that you fully understand and are able to perform the inherent requirements of the role (with reasonable adjustments if required) and that you are not placed in an environment or given tasks that would result in risks to your safety or others. The role may require the following tasks among other things:

<u>1 Nursing / Patient Care Role</u>	<u>2. Maintenance / Hotel Services Staff Role</u>	<u>3 Clerical / Administration Role</u>
<ul style="list-style-type: none"> ▪ manual handling (pushing, pulling equipment) ▪ general patient handling and clinical nursing duties ▪ sitting, standing, bending, reaching, holding ▪ pushing pulling trolleys and equipment ▪ general clerical, administration work, computer work ▪ use of personal protective equipment and handling ▪ handling general and infectious waste, ▪ shift work in most roles 	<ul style="list-style-type: none"> ▪ generic maintenance work, working at heights ▪ generic outdoor work / pushing, pulling trolleys ▪ sitting, standing, bending, reaching, holding ▪ computer work ▪ general clerical, computer and some admin work ▪ use of personal protective equipment and handling ▪ handling general and or infectious waste, ▪ shift work in some roles 	<ul style="list-style-type: none"> ▪ sitting, standing, bending, reaching, holding ▪ computer work, data entry ▪ general clerical at varying levels, ▪ use of personal protective equipment ▪ handling general waste ▪ pushing and pulling trolleys / filing, ▪ shift work in some roles

Note to all employees

- You must work within the policies, procedures and guidelines of WDHS
- You must participate in the WDHS integrated risk management and quality improvement systems by being aware of responsibilities to identify, minimise and manage risks and identifying opportunities for continuous improvement in your workplace through communication and consultation with managers and colleagues.
- You must ensure that the affairs of WDHS, its patients, clients and staff remain strictly confidential and are not divulged to any third party except where required for clinical reasons or by law. Such confidentiality shall extend to the commercial and financial interests and activities of WDHS.
- Statements included in this Position Description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all inclusive.
- Management may alter this Position Description if and when the need arises. Any such changes will be made in consultation with the affected employee(s).
- A Performance Review will occur within three (3) months of commencement, then annually taking account of the key roles and responsibilities outlined in this Position Description. In addition to reviewing performance (individual and work team), the annual meeting provides an opportunity to ensure role clarity, revise key performance activities/measure and set development objectives and goals for the year ahead.

APPROVALS	Name	Signature	Date
Divisional Head:			
Department Head:			
Employee:			

Position code: <i>People and Culture use only</i>	
Date revised: <i>People and Culture use only</i>	

When revised please forward electronic copy to:
People and Culture Department [email: people.culture@wdhs.net](mailto:people.culture@wdhs.net)