Dynamics NAV Developer – Position Description

Position Title:	Dynamics NAV Developer		
Reports to:	Senior Analyst Programmer NAV/CRM		
Direct Reports:	Nil		
Financial Delegations:	Nil		
Division:	Winson	**Dept:**	IT
Location:	Brisbane	**Creation Date:**	9 March 2018

Company Overview

The Winson Group is the holding company of the SIGNET and insignia group of manufacturing companies providing services and support nationally to the Group in the areas of Safety, Finance, People and Culture, Information Technology, Operations Management and Company Administration.

Mission Statement: To be Australian Industry's first choice supplier of packaging and identification products

Group Cores Values: Honour; Ownership and Commitment; Change for Strength; Diligence

Position Overview & Organisational Requirements

Position Summary:

This position provides support to the Senior Analyst Programmer NAV/CRM to develop, enhance and support Microsoft Dynamics NAV (NAV) including interfaces to internal and external systems using our current and future frameworks. Winson's current framework includes NAV C/Side code, SQL Reporting Services, SCRIBE Insight, Dynamics 365 CRM Online.

Organisational Requirements:

➲ All positions within the Winson Group will support the achievement of our Mission.

➲ When dealing with our colleagues, customers and the community, all employees are required to act in accordance with the company's stated values and behaviours, customs and practices.

➲ Employees are required to comply with all relevant legislation, laws, regulations, standards, codes and the Group's policies and procedures.

➲ Employees are required to take reasonable care of their own health and safety and the health and safety of other people, including people working under their supervision or direction, in accordance with the Workplace Health and Safety Legislation, relevant to each state.

Key Responsibilities

➲ Display behaviours consistent with the stated Winson Values

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● **Microsoft Dynamics NAV Application Management. (NAV)**

  o Provide level 1 and 2 support to NAV Users.

  o Provide NAV expertise to external suppliers including Web Developers and NAV contractors.

  o Assist with the creation and maintenance of NAV test environments.

  o Maintain application master tables in NAV

  o Maintain application user tables and responsibilities in NAV.

  o Liaise with staff to ensure all enhancements are adequately tested before being deployed into the live database.

  o Assist with NAV database tuning and record locking investigations.

  o Monitor NAV end of period processes and Web services to ensure all are running smoothly.

  o Assist with NAV upgrades including object migration and the merging of existing enhancements and functionality into the newer objects.

  o Assist with the creation and maintenance of Application Roles in NAV

● **Software Development Expertise**

  o Create and maintain MS Dynamics NAV objects including: Tables, Pages, Code Units, Report, Query, Menusuite and XML dataports.

  o Maintain an accurate source code management system for NAV and Visual Studio projects.

  o Integration of data between systems using SCRIBE Insight

  o Development of JET Enterprise and Professional reporting solutions

● **Other**

  o Ensure NAV is available in production and measures are in place for data replication to our Business Continuity site.

  o Produce documentation on systems developed/enhanced including accurate Standard Operating Procedures.

Key Competencies/Experience

Key Competencies

● Knowledge of contemporary IT application development methodologies.

● Sound interpersonal, oral and written communication skills, and the ability to maintain effective relationships with a wide variety of people.

● Proven ability to work effectively under pressure, handle competing priorities, meet deadlines and manage activities through to completion.

● Ability to work both as an individual and as a member of a team.

● A commercial focus, combined with the ability to develop an understanding of the business.

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- ⮕ Representing both yourself and the company in an ethical manner both internally and externally; maintaining a professional attitude at all times.
- ⮕ Ability to effectively meet client needs and take responsibility for client satisfaction.
- ⮕ Focus on continuous quality improvement.
- ⮕ Ability to produce meaningful and accurate documentation on application enhancements.

Experience

- ⮕ Minimum of 2 years of experience as a Microsoft Dynamics NAV developer

Key Performance Indicators

- ⮕ Behaviours are aligned to Winson's stated Values and Behaviours
- ⮕ Ensure 100% of NAV uptime during normal business hours.
- ⮕ Ensure 100% uptime of NAV/CRM integration (SCRIBE) during business hours.
- ⮕ IT Projects are completed to agreed time frames
- ⮕ Produce and maintain application documentation in a timely fashion when applications are created or enhanced.
- ⮕ Maintain a current professional development status
- ⮕ Additional KPIs will be added in the future

Qualifications/Mandatory Criteria

- ⮕ Tertiary qualifications in an Information Technology related field
- ⮕ Exposure to Microsoft Dynamics NAV C/Side, Microsoft Dynamics NAV Role Tailored Client, Microsoft SQL Server, C#, .NET and ASP.NET, development

Specific Requirements of the Position

- ⮕ Ability to work outside of normal business hours on occasion when installing or upgrading components.
- ⮕ Ability to travel interstate if required.

Key Stakeholders

Internal
- ⮕ Senior Analyst Developer (NAV/CRM)
- ⮕ General Manager IT
- ⮕ IT team members
- ⮕ Managers and Team Leaders
- ⮕ Employees

External

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- ➲ UXC Eclipse – Current NAV/CRM Solution Provider
- ➲ EMU Web Designs – Current Web Design and hosting supplier
- ➲ Software suppliers, Alliance Partners, Consultants, Auditors and Banks

Authorisation

Please sign to confirm that this Position Description has been discussed by both parties.

Employee Name & Signature _____ Date _____

Manager Name & Signature _____ Date _____