**Reporting to: Program Director – Renewable Energy**

**Portfolio: Operations**

## Position Purpose

To provide advocacy, leadership and coordination in ensuring WaterNSW objectives and contractual obligations are achieved by external developers through their development and delivery of projects supported by WaterNSW under it’s Renewable Energy and Storage Program (RESP). A key aspect of this role is the management and coordination of interfaces and inputs between external Developer organisations, WaterNSW stream leads and subject matter experts. This role will be primarily accountable for leading and coordinating the WaterNSW contractual obligations to ensure the efficient and effective protection WaterNSW interests under the RESP Development Agreements and puts safety first.

## Key Accountabilities

1. **Safety:** ensure all activities are undertaken with the safety as the number one priority and always role model safe behaviour.
2. **Values:** behave and make decisions in accordance with the WaterNSW Values at all times.
3. **Leadership:** provide leadership in working with WaterNSW subject matter experts (SMEs) and stream leads to define and document business and project requirements as inputs for project development and delivery.
4. **Advocacy:** support the development of RESP project outcomes in RESP Developer projects through understanding and advocating for WaterNSW requirements
5. **Representation:** work as the interface with RESP Developer managers by developing and implementing a program of advice/reviews/inputs to represent WaterNSW interests and objectives for projects delivered by RESP Developers
6. **Coordination:** working with subject matter experts and stream leads from across WaterNSW, ensure timely, consistent and quality WaterNSW advice/review/input supporting delivery of RESP projects that are on WaterNSW sites.
7. **Oversight:** manages the delivery of all WaterNSW contractual obligations for each RESP project.
8. **Assurance:** working with WaterNSW SMEs, develop and coordinate implementation of a risk-based framework to provide appropriate assurance to WaterNSW that its business and project requirements are being and have been met throughout RESP project development and delivery and at project completion.
9. **Support**: support the effective management and administration of any RESP Development Agreements/Project Deeds (the Contracts) including WaterNSW effective delivery against its obligations under these agreements.

## Key Challenges

* Defining and documenting critical WaterNSW business and project requirements and supporting a risk-based assurance framework
* Coordinating, and obtaining alignment and commitment from several, predominantly internal stakeholders to meet project requirement without direct line management authority. It requires a strong ability to influence internal groups.
* Influencing Developer behaviour when in conflict with WaterNSW needs but not in contravention of the Development Agreement or Project Deed.
* Maintaining operational knowledge of contracts for each project and managing delivery of all contractual obligations

## Significant Internal Relationships

|  |  |
| --- | --- |
| Stakeholder | Purpose of Relationship |
| Subject Matter Experts | Defining and documenting critical WaterNSW business and project requirements  Providing business and technical advice/review/input/endorsement for externally delivered projects |
| CEO, Executives and Senior Leaders | Confirmation of business views/feedback/support to enable CEO and Executive decision making in relevant business and project governance forums |
| Regional Teams |  |

## Significant External Relationships

|  |  |
| --- | --- |
| Stakeholder | Purpose of Relationship |
| External Developer Project Managers, Project Directors and Executive Leaders | Provision of WaterNSW owner operator inputs/advice/review/endorsement for projects |
| WaterNSW customers and project stakeholders | Understanding expectations and requirements to inform WaterNSW advocacy and input to project development and delivery ensuring outcomes meet requirements and expectations |
| WaterNSW regulators | Understanding expectations and requirements to inform WaterNSW input to project development and delivery ensuring outcomes meet regulatory requirements |

## Delegations, Financial Accountabilities & Freedom to Act

* As defined in the WaterNSW Financial Delegations as varied from time to time.

## WaterNSW Leadership & Performance Competencies

|  |  |  |
| --- | --- | --- |
| People | Level |  |
| Collaboration and Engagement with Customers and Stakeholders | B | * Proactively builds relationships internally and externally to positively impact the business * Actively engages with customers and stakeholders to understand concerns and leverage opportunities for adding value * Initiates and maintains extensive networks to enable the achievement of business objectives |
| Communicating with influence | C | * Generates interest in complex ideas and concepts * Builds support by taking the time to educate and consult others * Uses storytelling effectively to meaningfully convey key messages |
| Managing Change | B | * Understands risks and opportunities of change and is able to take action to ensure the change is successful * Understands the range of reactions to change and actively manages these * Identifies and addresses stakeholder resistance to change * Communicates key information and wider reasons for change * Gains stakeholder support and generates enthusiasm about change |
| Customer | Level |  |
| 1. Partnering & Advice | C | * Consider broader purpose and the long-term context of the customer when providing advice * Provides sophisticated and value adding insights for customers * Assists customers to explore new ideas and to navigate the road ahead |
| Business | Level |  |
| Business acumen | C | * Uses in-depth knowledge of key business drivers, regulatory activity and customer requirements to leverage opportunities and minimise threats to business performance * Ultilises knowledge and analysis of internal and external business and industry trends, to identify opportunities and trade offs to be made when formulating and executing business unit plans * Assists others to understand the commercial implications and customer impacts of their contributions * Uses knowledge of other business units plans and drivers to inform own business plans and the identification of opportunities and risks |
| Planning & Delivering Results | B | * Manages expectations and accepts accountability for deadlines, budget and outcomes * Delivers consistently to plans and focuses on the achievement of results despite obstacles * Implements quality assurance practices to ensure projects and activities are delivered to required standards. * Initiates action without prompting |

## Mandatory Candidate Requirements

**Qualifications:**

* Tertiary qualifications in business, commercial or engineering disciplines, and post graduate tertiary qualifications or equivalent experience in project or contract management; and
* Current NSW driver’s licence.

**Knowledge:**

* Understanding of regulatory and planning requirements as they relate to infrastructure projects.
* Proven ability to manage a range of different stakeholders and their potentially conflicting needs to obtain agreement on actions and outcomes.
* Strong commercial acumen to identify benefits, opportunities and trade-offs to be made when preparing and executing business cases, project plans and contract management.

**Experience:**

* Direct project or commercial management of projects or programs >$100 million in capital value for an owner operator including the need to read, understand and manage contracts.
* Experience in project development (preferably in the water or electricity generation sectors).
* Ability to identify, assess and proactively manage various project risks across the project lifecycle.
* Experience in preparing and delivering complex business cases for approval.
* Experience in successfully managing or monitoring stakeholder engagements and relationships to deliver desired outcomes efficiently and effectively.
* Negotiating and influencing skills with a demonstrable track record of achieving beneficial outcomes for the business.

## Favourable Candidate Requirements

* Complex document development/technical writing
* Detailed understanding of WaterNSW business

## Pre-Employment Checks Required

* Identification
* Qualifications
* Drivers Licence
* Pre-employment Medical (predominantly office based. 5% site)
* Police Check