

Position Description



Portfolio Asset Planner

Business Unit: Assets

Reporting to: Lead Portfolio Asset Planner

Position Purpose

The Portfolio Asset Planner is responsible for undertaking medium term (2-10 year) planning for prudent and efficient capital investment in their areas of responsibility and puts safety first.

Key Accountabilities

1. **Safety:** ensure all activities are undertaken with the safety of our people as the number one priority and always role model safe behaviour.
2. **Values:** behave and make decisions in accordance with the WaterNSW Values at all times.
3. Development of medium-term Asset Management Plans to maintain acceptable levels of service at lowest cost, whilst effectively managing risks.
4. Development and improvement of corporate system service standard knowledge as it relates to assets, and how assets might be managed to most effectively deliver these service standards.
5. System level of analysis in support of asset plans to provide the business with visibility of the implications of different asset investment scenarios.
6. Early engagement with the project delivery team in the effective programming of works to enable effective, timely and efficient delivery.
7. Development of fit for purpose need statement briefs that effectively capture the risks or issues being addressed in the medium and long-term plan.
8. Support for the development and defence of regulatory pricing submissions.

Key Challenges

- Planning capital works to effectively deliver against multiple stakeholder expectations in a complex regulatory environment.
- Working effectively with stakeholders to effectively understand and respond to asset related risks and opportunities.

Significant Internal Relationships

Stakeholder	Purpose of Relationship
Maintenance Engineering	Consulting on project requirements
Asset Maintenance & Services	Consulting on project requirements
Reliability Analytics Team	Continual improvement of planning
Asset Engineering	Consultation on technical requirements

Significant External Relationships

Stakeholder	Purpose of Relationship
External Agencies as applicable in plan development	Clarification of expectations

Delegations, Financial Accountabilities & Freedom to Act

- As defined in the WaterNSW Financial Delegations as varied from time to time.

WaterNSW Leadership & Performance Competencies

People	Level	
Awareness & Personal Resilience	B	<ul style="list-style-type: none"> Continues to perform effectively in highly stressful and ambiguous circumstances Demonstrates a positive outlook in times of uncertainty Is aware of others' emotions and adapts approach accordingly Recognises own emotions and employs strategies to manage these under pressure

Customer	Level	
Collaboration & Engagement with Customers & Stakeholders	B	<ul style="list-style-type: none"> Builds and maintains relationships with individuals from other work groups to accomplish shared goals Adapts approach to meet the needs of a broad range of customers and stakeholders

Partnering & Advice	B	<ul style="list-style-type: none"> Engages in a productive dialogue with the customer to consultatively identify a solution Provides credible advice for customers based on an understanding of the underlying issue Knows when to draw on additional resources to provide appropriate support and advice for customers
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Business	Level	
Analysis & Problem Solving	B	<ul style="list-style-type: none"> Defines the extent and cause of the problem through observation and investigation Knows when and how to source and use additional information to effectively diagnose the problem and determine suitable solutions. Considers all possible solutions and seeks input from subject matter experts where appropriate Takes necessary action to implement the identified solution
Business Acumen	B	<ul style="list-style-type: none"> Uses a detailed understanding of the business functions and customer requirements to identify and act on opportunities and make trade-offs where necessary Considers how activities in own team and business unit impact on the operations of other teams and business units Clearly defines performance metrics for individual and team to drive strategic direction and operational performance.
Planning & Delivering Results	B	<ul style="list-style-type: none"> Manages expectations and accepts accountability for deadlines, budget and outcomes Delivers consistently to plans and focuses on the achievement of results despite obstacles Implements quality assurance practices to ensure projects and activities are delivered to required standards. Initiates action without prompting

Mandatory Candidate Requirements

Qualifications:

- Tertiary qualifications in relevant discipline (engineering preferred) or equivalent level of operational experience.
- Current NSW driver's licence.

Knowledge:

- Proven knowledge and understanding of asset management.
- Understanding of how asset planning contributes to the efficient delivery of customer and stakeholder requirements.

Experience:

- Demonstrated ability in the development and implementation of Asset Management Plans.
- Experience in establishing and maintaining excellent relationships with stakeholders.
- Proven experience in working within a team environment to achieve corporate and business unit objectives and maximise operational performance.

Favourable Candidate Requirements

- Practical experience in the management of water supply assets during normal and exceptional operation.
- Commercial, budgeting and or economic analysis experience
- Proven understanding of the statutory and institutional framework for water resource management, particularly in NSW.
- Knowledge and understanding of bulk supply operations for the supply of water to high profile customers within exact, stringent standards.

Pre-Employment Checks Required

- Identification
- Qualifications
- Drivers Licence
- Pre-employment Medical
- Police Check