

Position Description



Maintenance Officer Trade

Portfolio: Operations

Reporting to: Maintenance Team Leader

Position Purpose

Deliver day to day maintenance and service activities for water infrastructure assets and river systems and put safety first.

Key Accountabilities

1. **Safety:** ensure all activities are undertaken with the safety of our people as the number one priority and always role model safe behaviour.
2. **Values:** behave and make decisions in accordance with the WaterNSW Values at all times.
3. Ensure maintenance and service of water infrastructure, river systems and is completed in accordance with trade compliance, business requirements and good practice.
4. Ensure delivery of accurate quantity and quality of water to customers by undertaking surveillance and monitoring of water supply assets.
5. Carry out operational maintenance tasks and minor works to assist in the delivery of the preventative maintenance program, providing an initial analysis and potential improvements.
6. Capture and store data for the maintenance management system and other related service systems as required.
7. Undertake dam surveillance, water quality sampling, on-site water delivery operations on water storage and distribution assets and service-related functions to complete operational requirements.
8. Meet emergency policies and procedures and participate in water infrastructure activities, flood, lock and piped supply/treatment operations.
9. Ensure accurate documentation and reporting on maintenance and services delivery to effectively communicate

Key Challenges

- Understand, uptake, and implement new technology and changing work practices to continuously improve product delivery.

Significant Internal Relationships

Stakeholder	Purpose of Relationship
BSI Team Asset Engineering Team	<ul style="list-style-type: none"> To ensure timely identification, reporting and implementation of required maintenance improvements

Significant External Relationships

Stakeholder	Purpose of Relationship
Nil	

Delegations, Financial Accountabilities & Freedom to Act

- As defined in the WaterNSW Financial Delegations as varied from time to time.

WaterNSW Leadership & Performance Competencies

People	Level	
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Customer	Level	
		•

Business	Level	
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Mandatory Candidate Requirements

Qualifications:

- Qualification in the trade discipline i.e. Mechanical, electrical etc.

- Boat license where water operations are required.
- Current NSW Drivers Licence.

Knowledge:

- Ability to work as a team member
- Ability to set up and lead small work groups or fill in for specific activities and relieving other team roles.

Experience:

- Experience in the relevant trade discipline
- Demonstrated experience or ability to learn skills required to undertake maintenance, monitoring and operations of water infrastructure and associated services.

Favourable Candidate Requirements

- Certificate III in Water Operations.

Pre-Employment Checks Required

- Identification
- Qualifications
- Drivers Licence
- Pre-employment Medical
- Police Check