



POSITION DESCRIPTION

Youth Support Worker - Casual

Role Title	Youth Support Worker - Casual
School Network	Xavier Flexi Schools Network Edmund Rice Education Australia
School	Inala Flexible Learning Centre, Centre Education Programme and Ipswich Flexible learning Centre
Reports	Head of Campus
Band/Wage Scale	School Officer Level 4 In accordance with Catholic Employing Authorities Single Enterprise Collective Agreement – Religious Institute Schools of Queensland 2019-2023
Commencement	As soon as negotiated

Xavier FSN is an equal opportunity employer that promotes the safety and wellbeing of Aboriginal and Torres Strait Islander children and encourages applications from Aboriginal and Torres Strait Islander people.

CHILD SAFEGUARDING:

Edmund Rice Education Australia (EREA) is a child safe organisation committed to the protection of children. EREA and its schools have a zero tolerance of abuse or harm towards children. Xavier Flexi Schools Network (XFSN) being a subsidiary of EREA, is also committed to ensuring the safety, wellbeing and dignity of all children and young people. Therefore, all applicants will be subject to EREA policy and legislative screening procedures. These checks are consistent with EREA's commitment to child safeguarding policies and procedures. This includes complying with our Child Safeguarding policy, Code of Conduct and Working with Children Checks.

PRINCIPLES OF OPERATION:

All employees of Xavier Flexi School Network (XFSN) adhere to the concepts of Common Ground and Operation by Principles. Staff are expected to work within the framework of common ground and demonstrate the ability to work under the four principles of operation: Respect, Honesty, Participation and Safe and Legal.

All Flexible Learning Centres operate under this framework and this is a significant point of difference from mainstream schooling. The principles establish a "common ground" among staff, young people and families where the means to resolve conflict, negotiate learning, recognise rights and responsibilities are modelled and explored, both within the group and individually. As such, the position has a shared responsibility to ensure authentic alignment to the core values of the Network and school, as articulated in the EREA Charter and the XFSN Strategic Plan. A primary responsibility for this role is to maintain fidelity to operation by Principles and the best practice guidelines are available at www.ereafsn.edu.au.

WHO ARE WE:

The Xavier Flexi Schools Network and Flexible Learning Centres are Catholic Schools in the Edmund Rice tradition. The Flexible Learning Centres (FLCs) offer a full-time and multiyear secondary education program for young people who have disengaged from mainstream schooling. Young people typically express a broad range of complex education and social needs and FLCs respond with a variety of flexible and innovative teaching and learning practices including vocational planning and the development of social connectedness.

The purpose of an Edmund Rice Education Australia Flexible Learning Centre is to provide young people with a varied and holistic set of learning experiences which enable them to identify and pursue an individual transition to adulthood, employment, further education and training and social connectedness.

PRIMARY ROLE:

Provide casual/relief support for the site. The role is focused towards community relation development and assistance with best model of practice at the Inala Flexible Learning Centre, Centre Education Programme and Ipswich Flexible Learning Centre.

DUTIES and RESPONSIBILITIES:

The Network Principal is responsible for the operation of all Flexible Learning Centres and Outreach programs within the Ministry. Employees are accountable to the Network Principal of the relevant Flexible Learning Centre within Edmund Rice Education Australia. This role as a casual/relief position will provide short term assistance for the worker who fulfils the substantive position.

- Monitor attendance patterns of young people, maintain records of program attendance.
- Identify barriers impacting attendance to young people and provide appropriate assistance to those students experiencing difficulties at school and at home.
- Engage with young people in a variety of situations and are able to communicate sensitively and effectively with diverse cultural groups.
- Work collaboratively to provide a safe, caring and conducive work environment for all members of the FLC community.
- Operate within the context of Edmund Rice Education Australia's Corporate Policies and Procedures, particularly in the area of Equal Employment Opportunity and Workplace Health and Safety.
- Involvement in other engagement activities may be negotiated with the Head of Campus as required.
- Any other duties as reasonably requested by the Head of Campus

MANDATORY REQUIREMENTS:

- Tertiary qualifications at Certificate level or equivalent qualifications relevant for a Youth Support Worker or such knowledge and experience to successfully carry out the duties of this position.
- An understanding of and commitment to principles of social justice.
- Willingness to engage in Professional Development and continued learning.
- Sound level of verbal and written communication skills, including participating in meeting processes, report writing and negotiation skills.
- Current and valid Blue Card or the ability to obtain.
- Current first aid certificate or ability to obtain.
- Current and valid Queensland Driver's License.
- Current Cert IV TAE or willing to obtain within the first 2 years.

All applications for this position will be submitted to screening procedures as detailed in the Working with Children (Risk Management and Screening) legislation and the Education (Queensland College of Teachers) Act 2005. These checks are consistent with Edmund Rice Education Australia's commitment to the protection of children and young people in their care.