

POSITION DESCRIPTION

Designer – Capital Works



NOOSA COUNCIL



POSITION DETAILS

Position Title	Designer - Capital Works
Position Number	10555
Department	Infrastructure Services
Branch	Infrastructure Planning, Design and Delivery
Position Classification	Local Government Industry Award – 2010
Position Remuneration	Level 6
Date Reviewed	6 November 2019

POSITION PURPOSE AND OBJECTIVES

- Efficiently and effectively prepare design documentation for Council's capital works projects.

KEY RESPONSIBILITIES

- Prepare designs, estimates and specifications for road, intersection, drainage and urban design projects.
- Review and check designs for technical accuracy, compliance with standards and Council's corporate objectives in terms of urban design look and feel.
- Thoroughly investigate, consult, consider alternatives and recommend solutions for projects and customer enquiries in a local government context.
- Liaise with relevant staff, Councillors, external agencies, key stakeholders and the public in the preparation of projects.
- Exercise significant initiative and judgement in the selection and application of appropriate principles and techniques for projects.
- Prepare detailed briefs for projects or aspects of projects including but not limited to survey, geotechnical, structural and design requirements.
- In a team environment, provide expert advice and assistance to other officers in relation to technical and professional skills.
- Such other duties that may arise from time to time that fall within the scope of the position.

WORKPLACE HEALTH AND SAFETY

- Ensure all work is carried out in accordance with the obligations detailed in the Workplace Health and Safety Act 2011 and Regulations.
- In accordance with the Council's SafePlan, an Employee must ensure that they do not place themselves or others at risk of injury or illness. These obligations will be met by:
 - Adhering to WH&S obligations and adopt sound work practices
 - Following all safe working procedures and practices designed for the work
 - Eliminating, reporting or advising their supervisor or avoid, eliminate, or minimise potential hazards when they become aware of a potential hazardous work related condition or practice
 - Ensure that instructions to protect their health and safety are followed and all personal protective equipment provided is used and maintained, and:

- When requested, assist the Supervisor and other workers in the risk assessment of workplace hazards

POSITION REQUIREMENTS

Essential Skills, Knowledge and Experience

- Comprehensive knowledge and proven experience in rural and urban road design.
- Competent knowledge and proven experience in rural and urban drainage design and associated programs.
- Comprehensive knowledge of and demonstrated experience in the AutoCAD and 12d Model Civil design packages.
- Demonstrated computer skills including the Microsoft suite of programs.
- Well-developed communication skills with proven ability in advocacy, building effective relationship, negotiation and conflict resolution.
- Proven organisational and time management skills to meet conflicting work priorities, meeting goals and objectives with a commitment to thoroughness, accuracy and professionalism.
- Demonstrated ability to problem solve complex technical issues and develop effective and practical solutions

Desirable:

- Experience in the following would also be highly regarded:
 - Understanding of State and Federal environmental legislation
 - Traffic engineering or transport planning
 - Road safety, crime prevention through environmental design and disability access design
 - Urban design, streetscape projects and/or master planning

Note Appointment to this position is subject to successful completion of a pre-employment medical assessment.

Qualifications, Training and Licences

Essential:

- Qualifications in Civil Engineering Design (Associate Diploma in Civil Engineering or equivalent).
- Driver's Licence – "C" class.

Note Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.

ADDITIONAL INFORMATION

Additional information can be found at: <http://www.noosa.qld.gov.au/positions-vacant>

Submit your application to: <https://applynow.net.au/jobs/ni/ZZ0459>

Application closing date: 5:00pm Thursday 28 November 2019

Contact Person

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